

**First Meeting of the Council of the
Town of Maple Creek Held on January 9, 2018**

- 1. PRESENT:**
- 2. ABSENT:**
- 3. CALL TO ORDER: 7:30 p.m.**
- 4. AGENDA:**
- 5. MINUTES:**
 - a. Regular Meeting December 12, 2017
 - b. Special Meeting December 19, 2017.
 - c. Special Meeting December 22, 2017
- 6. NOTICE OF PROCLAMATIONS:**
- 7. PRESENTATIONS AND RECOGNITIONS:**
- 8. PUBLIC HEARINGS:**
- 9. DELEGATIONS:**
- 10. COMMUNICATIONS:**
 - a. Sask Federation of Police Officers
 - b. Harry Forbes
 - c. Bridgeroad Proposal – Location
 - d. Saskatchewan Health Authority
- 11. PAYMENT OF ACCOUNTS:**
 - a. Accounts Payable
 - b. Bank Reconciliation
- 12. REPORTS OF ADMINISTRATION & COMMITTEES:**
 - a. Acting CAO Report
- 13. UNFINISHED BUSINESS:**
 - a. Approval to Operate a Transfer Station
 - b. Interim Cemetery Agreement with Davis Construction
 - c. Bylaw Environment Canada Agreement to Operate a Weather Station
- 14. NEW BUSINESS:**
 - a. Appointment of Committees of Council
 - b. Suma Membership
- 15. MAYOR AND COUNCILLORS FORUM:**
- 16. ADJOURNMENT:**

**MINUTES OF THE TWENTY FIRST REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF MAPLE CREEK HELD ON DECEMBER 12, 2017**

PRESENT Councillors Cara Teichroeb, Ellaine Hawrylak, Michelle McKenzie, Barry Elderkin, Michael Morrow and CAO Don McLeod.

ABSENT: Mayor Barry Rudd, Kevin Rittinger.

CALL TO ORDER

Deputy Mayor Elderkin called the meeting to order at 7:30 PM.

AGENDA

17-MC-405 Teichroeb/ Morrow – That, the Agenda of the Twenty-First Regular Meeting of the Council of the Town of Maple Creek held on December 12, 2017 be accepted as amended.

Carried

MINUTES OF THE REGULAR MEETING – November 28, 2017

17-MC-406 Hawrylak/Teichroeb – That the minutes of the Regular Meeting of Council of the Town of Maple Creek held on November 28, 2017 be adopted as circulated.

Carried

MINUTES OF THE SPECIAL MEETING – December 8, 2017

17-MC-407 Hawrylak/Morrow – That the minutes of the Special Meeting of Council of the Town of Maple Creek held on December 8, 2017 be adopted as circulated.

Carried

COMMUNICATIONS

17-MC-408 Teichroeb/Morrow – That, the correspondence as listed and circulated now be filed.

Carried

PAYMENT OF ACCOUNTS

17-MC-409 Hawrylak/Morrow – That, Council approve the accounts totaling \$38,621.60, cheques #6937 - #6957 as listed on Schedule "A", accounts totaling \$98,354.91, cheques # 6958 - # 7009, as listed on Schedule "B" and accounts totaling \$14,994.29, cheques #7010 - #7022, as listed on Schedule "C", and forming part of these minutes.

Carried

17-MC-410 Teichroeb/Elderkin – That, Council approve the monthly financial update as presented.

Carried

17-MC-411 Morrow/ Hawrylak – That, Council accept for information the bank reconciliations for October 2017.

Carried

REPORTS OF ADMINISTRATION & COMMITTEES

17-MC-412 Hawrylak/McKenzie – That, Council hereby accept the reports as presented by the CAO, Director of Public Works, Parks and Recreation and Economic Development.

Carried

IN DISCUSSION

17-MC-413 McKenzie/Morrow – That, Council go in discussion under Section 120(2) (a) and (b) of the Municipalities Act at 8:25 pm.

Carried

17-MC-414 McKenzie/Morrow – That, Council rise from the in discussion session at 8:35 pm.

Carried

**MINUTES OF THE TWENTY FIRST REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF MAPLE CREEK HELD ON DECEMBER 12, 2017**

NEW BUSINESS

ARENA CONCESSION OPERATOR/SENIOR HAWKS MANAGER MEETING

- 17-MC-415 Morrow/McKenzie – That, Don McLeod, CAO have a conversation with Senior Hawks management and the arena concession operator to settle some outstanding issues. Carried

SASK. ENVIRONMENT

- 17-MC-416 Hawrylak/McKenzie – That, Council authorize Mayor Barry Rudd to attend meeting with Sask. Environment in Regina and that expenses be paid. Carried

COMMUNITY EVENTS PERMIT

- 17-MC-417 Teichroeb/McKenzie – That, Council approve the Community Events Permit for a beer garden as submitted by the Maple Creek Senior Hawks for the Maple Creek Fun Tournament on December 23, 2017 provided that:

1. All the rating capacities for the facilities are complied with;
2. Minors are not to be in attendance where liquor is being served;
3. Sufficient security and supervision must be supplied by the Elks;
4. Subject to Saskatchewan Liquor and Gaming Authority;
5. PAL insurance shall be purchased.

To take place in the mezzanine and dressing rooms at the Maple Creek Community Arena, in Maple Creek, SK from 11:00 am to 7:00 pm.

Carried

REGULAR COUNCIL MEETING CANCELLED

- 17-MC-418 Morrow/Elderkin – That, Council cancel the regularly scheduled meeting of December 26, 2017 due to the holiday season. Carried

PAYMENT OF YEAREND ACCOUNTS

- 17-MC-419 Hawrylak/Morrow – That, Council instruct the CAO to pay all outstanding accounts as of December 31, 2017. Carried

TOWN STAFF CHRISTMAS GIFT

- 17-MC-420 Hawrylak/Morrow – That, Council hereby authorize the payment of One Hundred (\$100.00) Dollar Christmas gift to all current Town of Maple Creek employees. Carried

HIRE ARENA STAFF

- 17-MC-421 Teichroeb/McKenzie – That, Council authorize the CAO to hire 3 casual part time workers to help at the Community Arena during tournaments and weekends. Defeated

ARENA STAFF SCHEDULE

- 17-MC-422 Teichroeb/McKenzie – That, Council instruct the CAO meet with Parks and Recreation Manager to work out better shift arrangements. Carried

**MINUTES OF THE TWENTY FIRST REGULAR MEETING OF THE COUNCIL
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SUMA CONVENTION

- 17-MC-423 Teichroeb/McKenzie – That, Council authorize the following to attend the SUMA Convention, February 3rd – 7th, 2018 in Regina, SK: Mayor Barry Rudd and Councilors Michelle McKenzie, Micheal Morrow, Ellaine Hawrylak, Barry Elderkin, Kevin Rittinger, Cara Tiechroeb and CAO Don McLeod.
- Carried

**BYLAW 2017-MC-13 - A BYLAW OF THE TOWN OF MAPLE CREEK
TO AMEND BYLAW 2015-MC-16 TO REGULATE VEHICLE AND
PEDESTRIAN TRAFFIC UPON THE STREETS OF THE TOWN OF
MAPLE CREEK**

- 17-MC-424 Hawrylak/McKenzie – That, BYLAW NO. 2017-MC-13 - A BYLAW OF THE TOWN OF MAPLE CREEK TO AMEND BYLAW 2015-MC-16 TO REGULATE VEHICLE AND PEDESTRIAN TRAFFIC UPON THE STREETS OF THE TOWN OF MAPLE CREEK be introduced and read a first time.
- Carried
- 17-MC-425 Teichroeb/Morrow – That, BYLAW NO. 2017-MC-13 - A BYLAW OF THE TOWN OF MAPLE CREEK TO AMEND BYLAW 2015-MC-16 TO REGULATE VEHICLE AND PEDESTRIAN TRAFFIC UPON THE STREETS OF THE TOWN OF MAPLE CREEK be read a second time.
- Carried
- 17-MC-426 McKenzie/Elderkin – That, BYLAW NO. 2017-MC-13 - A BYLAW OF THE TOWN OF MAPLE CREEK TO AMEND BYLAW 2015-MC-16 TO REGULATE VEHICLE AND PEDESTRIAN TRAFFIC UPON THE STREETS OF THE TOWN OF MAPLE CREEK be given a third reading at this meeting.
- Carried Unanimously
- 17-MC-427 McKenzie/Elderkin - BYLAW NO. 2017-MC-13 - A BYLAW OF THE TOWN OF MAPLE CREEK TO AMEND BYLAW 2015-MC-16 TO REGULATE VEHICLE AND PEDESTRIAN TRAFFIC UPON THE STREETS OF THE TOWN OF MAPLE CREEK be read a third time and hereby be adopted.
- Carried

2017 TAX ARREARS LIST

- 17-MC-428 McKenzie/Hawrylak – That, Council accept the tax arrears list as submitted by the administration and instruct the administration to take the necessary tax enforcement steps.
- Carried

PERMISSION TO NEKANEET RESERVE TO USE LANDFILL

- 17-MC-429 McKenzie/Morrow – That, Council allow Emterra to temporarily haul the household waste from the Nekaneet First Nation to the Town of Maple Creek landfill. The truck is to be weighed at the Richardson's Elevator and that Emterra be charged a tipping fee of \$30.00 per ton.
- Defeated

COUNCIL MEETINGS BROADCAST BY ELECTRONIC MEDIA

- 17-MC-430 Teichroeb/McKenzie – That, CAO explore the possibility of using electronic media to broadcast the council meeting.
- Carried

**MINUTES OF THE TWENTY FIRST REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF MAPLE CREEK HELD ON DECEMBER 12, 2017**

ADJOURNMENT

17-MC-431 McKenzie – That, Council adjourn at 9:18 PM.

Carried

Mayor

CAO

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON DECEMBER 19, 2017

PRESENT: Deputy Mayor Barry Elderkin, Councillors Michael Morrow, Cara Teichroeb, Michelle McKenzie, Ellaine Hawrylak, Kevin Rittinger and CAO Don McLeod.

ABSENT: Mayor Barry Rudd

The Purpose of the Special Meeting was to discuss:

1. Landfill Update
2. Cemetery Tender
3. Personnel Issue.

CALL TO ORDER

Deputy Mayor Barry Elderkin called the meeting to order at 2:00 pm.

LANDFILL

- 17-MC-432 Tiechroeb/McKenzie: That, Council has the CAO do the following:
1. Contact the City of Medicine Hat Landfill to inquire if their landfill will accept household waste from the Town of Maple Creek with our truck. Also, if the Town is able to use the Medicine Hat Landfill and what is the tipping fee?
 2. Also, that the CAO obtain two more quotes for bins for a temporary transfer station from other companies.

Recorded vote: For: Elderkin, Morrow, Tiechroeb, McKenzie
Against: Hawrylak, Rittinger

CEMETERY TENDER

- 17-MC-433 Morrow/Rittinger: That, Council request the administration to contact Koncrete Construction Group to inquire if they will continue to open and close graves until a new contract is negotiated.

CAO Don McLeod left the chambers and did not return to the meeting.

IN DISCUSSION

- 17-MC-434 Rittinger/Morrow – That, Council go in to discussion under Section 120(2) and (b) of the Municipalities Act at 2:30 PM.

Carried

- 17-MC-435 McKenzie/Morrow – That, Council rise from the in discussion session at 4:30 pm

Carried

ADJOURN

- 17-MC-436 McKenzie– That, we hereby adjourn. Time of adjournment 4:30 pm.

Carried

Deputy Mayor Barry Elderkin

Don McLeod
CAO

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON DECEMBER 22, 2017

PRESENT Councillors Michael Morrow, Cara Teichroeb, Michelle McKenzie, Ellaine Hawrylak, Kevin Rittinger and Barry Elderkin and EAO Diane Moss.

ABSENT Barry Rudd

The Purpose of the Special Meeting was to discuss:

1. Future Planning.

CALL TO ORDER

Deputy Mayor Barry Elderkin called the meeting to order at 11:04 AM.

IN DISCUSSION

17-MC-432 Hawrylak/Rittinger - That, Council go in to discussion under Section 120(2) and (b) of the Municipalities Act. Carried

17-MC-433 **RISE FROM DISCUSSION**

McKenzie/Teichroeb – That, Council rise from the in discussion session Carried

APPOINTMENT OF ACTING CHIEF ADMINISTRATIVE OFFICER

17-MC-434 Hawrylak/Teichroeb – That, we appoint Diane Moss as Acting Chief Administrative Officer effective Dec 21, 2017 to January 31, 2017. Carried

APPOINTMENT OF ACTING EXECUTIVE ADMINISTRATIVE OFFICER

17-MC-435 McKenzie/Morrow – That, we appoint of Kerrie Chabot as Acting Executive Administrative Officer effective Dec 21, 2017 to January 31, 2018 Carried

EMTERRA AGREEMENT

17-MC-436 Morrow/McKenzie – That, we enter into a agreement with Emterra Environmental, for a time period, until our new landfill cell is completed, to supply three (3) waste bins and removal of the waste as per their quote. Carried

AGREEMENT DAVIS EXCAVATING

17-MC-437 Hawrylak/Morrow – That, we enter into a short term agreement, effective January 1, 2018 with Davis Excavating, upon his acceptance, to open and close graves. Carried

LANDFILL WORK PLAN

17-MC-438 Teichroeb/Rittinger – That, we direct Lynn Needham to provide the Landfill work plan for the January 10, 2017 meeting. Carried

LANDFILL TRANSFER STATION COMMUNICATION

17-MC-439 Rittinger/Elderkin – That, we direct Diane Moss to product the communication to the public regarding the Landfill Transfer Station. Carried

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON DECEMBER 22, 2017

ADJOURN

17-MC-440 McKenzie– That, we hereby adjourn. Time of adjournment 12:54 PM.

Carried

Deputy Mayor Barry Elderkin

Diane Moss
Acting Chief Administrative
Officer



2017 Crime Prevention Guide

Saskatchewan Federation of Police Officers "To Serve and Protect" **10th Anniversary Edition**

Dear Sir / Madam:

As per our recent telephone conversation, please consider this our written request for your organization's support. Our Saskatchewan Federation of Police Officers is pleased to be printing its 10th Anniversary Crime Prevention Guide. This year's publication will be the tackling the very serious problem of "Prescription Drug Abuse Awareness", focusing on opiates, including the highly publicized Fentanyl scare.

Proceeds raised help the Saskatchewan Federation of Police improve Law Enforcement in our Province, attend Annual Police Memorials for fallen officers and support other important community organizations like patient care for Saskatchewan's addiction services and Child Find Saskatchewan, which searches for missing children and advocates for the rights of children.

We would like to have your organization's kind support by purchasing an advertisement space in our guide.

Please find enclosed a rate sheet for your convenience. The publication will be another high quality magazine, done in an 8 x 10.75" format, with *full colour space available* and this edition will also be available on-line at www.saskpolice.com. Your prompt reply would be appreciated.

Thank you for your consideration and / or support.

Respectfully,

**Casey Ward
President
Saskatchewan Federation of Police Officers**

Visa/mastercard accepted

ad copy can be emailed to sfpo@fenety.com



2017 Crime Prevention Guide

Advertising Prices

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⅛ Page (Black & White) [3.375"X2.25"]	\$294.50	+ 15.50 =	\$310.00
1/15 Page (Colour) [2.2"X1.8"]	\$223.25	+ 11.75 =	\$235.00
1/15 Page (Black & White) [2.2"X1.8"]	\$175.75	+ 9.25 =	\$185.00

G.S.T. Registration # 863085015

All typesetting and layout charges are included in the above prices. Electronic ads can be emailed to sfpo@fenety.com.

The publication will be printed in an 8" X 10.75" format. All cover spaces should include a ¼" bleed. Acceptable digital formats include: .tiff, .eps, .pdf, .jpg, .bmp. Compatible applications are Illustrator, Photoshop, and Quark Express. Minimum resolution for all digital ads should be a minimum 200 dpi. We cannot accept Publisher files.

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Proceeds raised each year help support the Saskatchewan Federation of Police Officer improve Law Enforcement in our Province, attend Annual Police Memorials for fallen officers, and support other important community organizations like patient care for Saskatchewan's addiction services.

You may visit our web site at www.saskpolice.com

to view previous publications.

Please do not hesitate to call or email me if you require any additional information. I will be in touch with you again in the near future for your response.

Thank you for your consideration and / or support.

Respectfully,

Christopher D. Melanson

Saskatchewan Federation of Police Officers

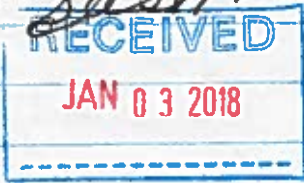
Campaign Office



1-888-692-3422

www.saskpolice.com

Maple Creek Town Council, Larry Forbes,
Maple Creek Sask.



Box 566,
Maple Creek,
Dec. 30 - 2017

Dear People,

This note is in regards to the passing of a long time resident of the town of Maple Creek, Ivan Schulz. Some years back, Ivan was given a celebration and a golden fire helmet for his 50 years of service on the Fire Prevention Department of Maple Creek. But this did not retire Ivan. At his funeral I understand that Ivan served another seven years with that same fire prevention department. That is surely a record, and that 57 years with one and the same town. Could that maybe be a Canadian record. Ivan was quite dedicated to his town, I have also been told that when that fire alarm sounded, Ivan was usually first fireman at the fire hall.

We have crescents named after former Mayors of Maple Creek. Surely there is something about our Fire Hall that can be named after Ivan, that his 57 years of service to the Maple Creek Fire Brigade be remembered to coming generations in years to come.

Ivan was also a veteran of the Second World War and a life time member of the Canadian Legion.

Let us not forget Ivan.

Thanking you I am
yours truly, Larry Forbes



December 15, 2017

Town of Maple Creek
Box 428
Maple Creek SK
S0N 1N0

Re: Issuance of Plumbing Permits Responsibility

Dear Administrator,

Please be advised that your local Public Health Inspection Department of the Saskatchewan Health Authority, as the authority responsible for administrating and enforcing *The Plumbing Regulations* within the area, will be implementing changes to the issuance of Municipal Plumbing Permit Applications.

The Public Health Inspection Department, effective December 18, 2017 will take responsibility for issuing Municipal Plumbing Permit Applications in order to streamline the permit application and issuance process and to remove workload from municipalities. As a result the Saskatchewan Health Authority will be withdrawing from any previous agreements, for administering plumbing permit applications, that it may have entered into with your municipality.

During the weeks following December 18, 2017, our public health inspection staff will be visiting municipal offices to collect all unused Municipal Plumbing Permit Applications.

All the plumbing contractors in the area will be notified of this change and instructed on how to obtain permits. Payment will be collected by the Authority when the application is made. The Municipal copy of the permits will be distributed to your office on a regular basis.

Once the change has been implemented, please redirect any contractors who approach your office to our office to pull any plumbing or private sewage works permits.

If you have any questions or concerns, please contact our office at: 306-778-5280.

Sincerely,

Bradford Giesbrecht
Senior Public Health Inspector – Swift Current
Saskatchewan Health Authority

TOWN OF MAPLE CREEK

BYLAW NO. 2018-MC-01

A BYLAW TO ENTER INTO AN AGREEMENT WITH ENVIRONMENT CANADA SHORT LAND LICENCE: SURFACE WEATHER STATION

The Council of the Town of Maple Creek, in the Province of Saskatchewan, enacts as follows:

1. That, we enter into an agreement with Environment Canada Short Land Licence: Surface Weather Station as per the attached agreement hereto and forming a part of this Bylaw.
2. This Bylaw shall come into force and effect on the day that it is approved by the Council of the Town of Maple Creek.

Mayor

SEAL

Administrator

ENVIRONMENT CANADA SHORT LAND LICENCE: SURFACE WEATHER STATION

SITE LOCATION: City/Town, Province Maple Creek, Saskatchewan	STATION REFERENCE NUMBER: 07-SURF-SK-4024919	LICENCE DATE: April 1, 2017
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LICENSEE:
Her Majesty The Queen in Right of Canada as represented by the Minister of the Environment

Attention: Deborah Glanville
Atmospheric Monitoring and Data Services
Meteorological Services of Canada
Environment and Climate Change Canada
140-13160 Vanier Place, Richmond BC V6V2J2

Program Contact: Deborah Glanville

Tel: 604-664-4020

Fax: 604-664-4094

Email: Deborah.glanville@canada.ca

GRANTOR (LAND OWNER(S)): THE TOWN OF MAPLE CREEK

Attention: Don McLeod, Administrator
Address: Box 428 Maple Creek, Saskatchewan,
BC S0N 1N0

Tel: 306-662-2244

Email: cao.maplecreek@sasktel.net

TERM: From: April 1, 2017
(the "Term")

To: March 31, 2027

LICENCE: By signing, the Grantor:

(a) confirms that The Town of Maple Creek owns the lands located at and municipally known as Maple Creek, Saskatchewan, Canada (the "Land") as shown and further described in Schedule "A" found below;

(b) on the terms and conditions of this agreement, grants to the Licensee a non-exclusive licence (the "Licence") to enter on, occupy and use the Land for the purpose of installing, operating and maintaining a surface weather station (the "Installation"), as shown and further described in Schedule "B" found below, in a mutually agreed upon location shown on Schedule "A", and for no other purpose for the duration of the Term; and

(c) grants to the Licensee a non-exclusive right to use all portions of the Land reasonably required for access to and from the Installation.

The rights granted in this Licence shall extend to all employees, agents, officers, and contractors of the Licensee who operate and maintain the Installation, and to all necessary equipment, structures, and utility connections necessary to access, install, operate, maintain and support the Installation.

FEE: The Licensee shall pay to the Grantor, during the Term of this Licence, an annual fee (the "Fee") as follow:

1200.00 dollars (\$) Canadian	Occupation and access fee
0 dollars (\$) Canadian	Ground maintenance fee-included
0 dollars (\$) Canadian	Power supply fee-included

The Fee shall be paid commencing on the Licence Date and on each successive anniversary date that follows during the Term and any renewal thereof. The Licensee will pay the Fee upon receipt of an invoice from the Grantor and following the Grantor's successful and ongoing registration in the Lessee's direct deposit payment system ("the Payment System"). All Fee payments, including GST or HST where applicable, shall be payable to the Grantor by way of the Payment System. The Fee shall be inclusive of all realty taxes, levies, charges and costs relating to the Land, its maintenance and for the electricity supply. The Licensee shall pay all Fees herein reserved at the time and in the manner set forth in this Licence, without any abatement or deduction whatever.

The Licensee shall pay to the Grantor fee arrears from April 1st, 2011 to the commencement date of this Land Licence on April 1st, 2017, in the amount of SEVEN THOUSAND TWO HUNDRED dollars (\$7,200.00) Canadian.

TERMS AND CONDITIONS: The Terms and Conditions that are listed immediately following the signature box below form part of this Licence.

**ENVIRONMENT CANADA SHORT LAND LICENCE:
SURFACE WEATHER STATION**

THE PARTIES HAVE EXECUTED THIS LICENCE by the hands of their duly authorized representatives as follows:

Grantor's NAME (Land Owner)

WITNESS

Name: THE TOWN OF MAPLE CREEK

Name: _____

Signature: _____

Signature: _____

Signed this ____ day of _____, 201__ Signed this ____ day of _____, 201__.

HER MAJESTY THE QUEEN IN RIGHT OF CANADA as represented by the MINISTER OF THE ENVIRONMENT

By: Benoit Julien

Signature:  _____

Title: Director, Real Property Management Signed this 14th day of November, 2017.