

**Sixth Meeting of the Council of the  
Town of Maple Creek Held on March 26, 2018**

- 1. PRESENT:**
- 2. ABSENT:**
- 3. CALL TO ORDER: 7:30 p.m.**
- 4. AGENDA:**
- 5. MINUTES:**
  - a. Special Meeting March 1, 2018
  - b. Regular Meeting March 13, 2018
- 6. NOTICE OF PROCLAMATIONS:**
- 7. PRESENTATIONS AND RECOGNITIONS:**
- 8. PUBLIC HEARINGS:**
- 9. DELEGATIONS:**
- 10. COMMUNICATIONS:**
  - a. Crime Stoppers
  - b. Stars
  - c. Chinook Regional Library
- 11. PAYMENT OF ACCOUNTS:**
  - a. Accounts Payable
  - b. Bank Reconciliation February, 2018
- 11. REPORTS OF ADMINISTRATION:**
  - a. Acting CAO Report
  - b. Bank Reconciliation – February 28, 2018
  - c. Water Security Agency Compliance Report
  - d. Manager of Community & Economic Development
- 13. UNFINISHED BUSINESS:**
  - a. Cemetery Bylaw
  - b. Fire Bylaw
- 14. NEW BUSINESS**
  - a. Bank Tender
  - b. April 10 Meeting Date Change
  - c. Appoint Board of Revision
  - d. Stars
  - e. Town Hall Roof
  - f. Chinook Regional Library Annual Meeting
  - g. Easter Egg Hunt – March 31, 2018
- 15. MAYOR AND COUNCILLORS FORUM:**
- 16. ADJOURNMENT:**

**From:** Saskatchewan Crime Stoppers <suma@suma.ccsend.com> on behalf of Saskatchewan Crime Stoppers <smckenzie@suma.org>  
**Sent:** Wednesday, March 14, 2018 8:01 AM  
**To:** townofmaplecreek@sasktel.net  
**Subject:** Saskatchewan Crime Stoppers Volunteer Levy 2018



***Saskatchewan Crime Stoppers***

March 13, 2018

Dear Mayor and Council:

Founded in 1987, Saskatchewan Crime Stoppers has been assisting police forces throughout the province in solving crimes, seizing drugs and recovering stolen property. Crime Stoppers is a civilian, non-profit organization that creates safer communities by giving the public a way to anonymously report criminal activity to law enforcement. The success of this program continues to help make our communities safer places to live. In 2017, Saskatchewan Crime Stoppers received 1,619 tips which resulted in 161 charges laid, and the seizure of more than \$53,000 in drugs and stolen property. This represents a 7 per cent increase in tips received, and more than double the charges, arrests, and cases cleared from 2016.

Saskatchewan Crime Stoppers has continually received financial support from urban and rural municipalities through the voluntary sponsorship program. Your financial contribution of any amount up to and including \$200 ensures Crime Stoppers can continue an effective program to fight crime. Your support helps Crime Stoppers contribute to getting criminals off our streets, recovering stolen property, and seizing illegal drugs.

Please send your generous contribution by mail to:

Saskatchewan Crime Stoppers  
6101 Dewdney Avenue  
Bag Service 2500  
Regina, SK S4P 3K7

If you have any questions, please contact Sean McKenzie at [smckenzie@suma.org](mailto:smckenzie@suma.org) or 306-525-4388.

Thank you,

Sean McKenzie  
Crime Stoppers Board Member

SUMA, 200-2222 13th Ave., Regina, SK S4P 3M7 Canada

[SafeUnsubscribe™\\_townofmaplecreek@sasktel.net](mailto:SafeUnsubscribe™_townofmaplecreek@sasktel.net)

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Sent by [smckenzie@suma.org](mailto:smckenzie@suma.org) in collaboration with

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# FUNDS TO FLY by Southwest Stars

In Support of SHOCK TRUMA AIR RESCUE SERVICE Foundation

Annual Event

Shaunavon, Saskatchewan



**2018 Sponsorship Package**

**Saturday, June 23, 2018**

**Crescent Point Wickenheiser Centre**



## BANQUET & ENTERTAINMENT


Dear Potential Sponsors:

I would like to introduce Southwest STARS, a fundraising committee dedicated to raise money for STARS, (Shock Trauma Air Rescue Service). A group of volunteers have rallied together in Southwest Saskatchewan to organize a fundraiser that we hope will grow from year to year and raise funds for STARS. This committee has arranged a dinner and auction for Saturday, June 23, 2018 at the Crescent Point Wickenheiser Centre in Shaunavon, Saskatchewan. I am writing this letter to ask support from you, your town, your company or our family to help support this wholesome fundraiser. The dinner is \$50.00 per plate, \$800.00 for a table, or \$1,500.00 to be an event sponsor. We are also accepting donation for auction items. We realize that budges are tight and your schedule is overwhelming, so if you are unable to donate or attend, we ask that you please spread the word in your community to attend our dinner.

Look for our event posters in your community.

Thank you in advance for your consideration in this event.

Best Regards



Grant Greenslade  
Southwest STARS

## Sponsorship Opportunities

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### Bronze Plate - \$50 Donation

- A seat at a table with other supporters
- Great Catered meal, Entertainment & Drinks available
- Auction to take place throughout the evening

### Silver Spoon - \$800 Donation

- Comes with 8 seats at the event for the entire evening
- Name display at table
- Catered meal, Entertainment & Drinks available

### Gold Standard - \$1,500 Donation

- Company or Family name with verbal recognition as the “Wish it Forward Sponsor” during supper program
- 8 seats to the event for the entire evening
- Catered meal, Entertainment & Drinks available

### Auction Items

- Donations encouraged for the Silent Auction

## Sponsorship Registration

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COMPANY OR FAMILY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SPONSORSHIP(S): \_\_\_\_\_

PACKAGE CHOOSEN:

1. BRONZE PLATE \_\_\_\_

2. SILVER SPOON \_\_\_\_

3. GOLD STANDARD \_\_\_\_\_

PAYMENT OPTIONS:

CHEQUE: PAYABLE TO "STARS"

CASH:

VISA \_\_\_\_ MASTERCARD \_\_\_\_

CARD #: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_ SIGNITURE: \_\_\_\_\_

**This information is sent to the municipalities by email.  
Please provide this information to your representative.**

**The 2017 April 22 minutes (attached)**

**The CRL 2017 Annual Report (2 copies to be mailed to you within 2 weeks)**

Also attached is the Nov 4, 2017 rep appointment form. if you have not already submitted a form please do so.

If appointing an alternate rep for this meeting please submit this form for the alternate as well.

## **Chinook Regional Library Annual Meeting Saturday, April 14, 2018**

Location: Alpine Church of God 925 2<sup>nd</sup> Avenue S.E.  
Swift Current, SK

### **LOCATION DIRECTIONS:**

- From downtown Swift Current, travel east on Cheadle Street W to 2<sup>nd</sup> Avenue N.E. turn right cross over the bridge.
- Travel on 2<sup>nd</sup> Ave S.E. to the top of a hill the church will be on the left side of the street. It will be the 2<sup>nd</sup> church you see on the left.

### **OR**

Southside of Swift Current, can be reached by taking South Railway Street off the # 4 Highway to 6th Ave S.E. (at the end of the park on your left), turn left

- Go 1 block and turn right, go to 2<sup>nd</sup> Ave S.E. (about 4 blocks), turn left
- Travel on 2<sup>nd</sup> Ave S.E. to the top of a hill the church will be on the left side of the street. It will be the 2<sup>nd</sup> church you see on the left.

Time: 12:30 p.m. – Registration & Coffee  
1 p.m. – Meeting

Topics: Reports  
2017 Audited Financial Statement  
Appointment of Auditor  
Election of Officers  
Branch & Corner Library of the Year

**BE SURE YOU COMMUNITY IS REPRESENTED  
(Respecting those with allergies please avoid the use  
of scented products)**



**Annual Meeting Minutes – April 22, 2017**

**Chinook Regional Library  
Annual Meeting Minutes**

The Annual Meeting of the Chinook Regional Library was held at the Alpine Church of God, 925 2<sup>nd</sup> Avenue S.E., Swift Current, SK., on Saturday, April 22, 2017. Attendance per attached. Registration of delegates and visitors commenced at 12:30 p.m.

**Call to Order**

Chair, Peggy Drinkle called the meeting to order at 1:00 p.m. and the roll was called.

39 delegates representing 51 municipalities and 30 staff & visitors were in attendance.

**Agenda**

The Agenda was distributed by email to the municipalities.

Addition to Agenda: New Business: Item 7) Options Moving Forward

<b>Moved</b> by Kay McCuaig Adopt the Agenda with the above noted addition.	<b>Seconded</b> by Danielle Grant  <b>Carried.</b>
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**Minutes**

April 16, 2016 Minutes were distributed by email to the municipalities.

<b>Moved</b> by Dianne Fox That the minutes be adopted as circulated.	<b>Seconded</b> by Karen Bonesky  <b>Carried.</b>
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**Business Arising Out of the Minutes:** None presented

**Reports**

**1. Greetings from Provincial Library and Literacy Office:** Alison Hopkins sent an email to Peggy Drinkle providing an update from the Ministry of Education. The Premier asked Minister Morgan to look further into the funding levels provided to libraries in Saskatchewan.

At an April 12 meeting between Library Directors and Ministry officials, the Directors raised concerns about their funding levels and the impact on the provincial holds program and provided additional information about the impact of the provincial budget and ideas about how they can move forward.

Expecting to have news about the review sometime next week.

**2. Executive Committee:** Peggy's written report was published in the 2016 Annual Report.

In an additional report Peggy shared that the 2016 Strategic Plan had three main objectives:

1. Increased Availability and use of iPads, tablets, phones , eBooks and eMagazines:  
We obtained four part time temporary IT intern positions funded through the Saskatchewan Youth Initiative Program at Carleton Trail College.  
Maker Space Kits for children ages 8 – 14 were purchased with a grant and are available for rural branches.  
Swift Current branch local board purchased a 3D printer, and it has been kept quite busy.
2. Communication with Municipal Councils:  
A monthly report has been forwarded to the Southwest Municipal Group and reported on by Patrick Simpson a member of the executive committee.

## Annual Meeting Minutes – April 22, 2017

### 2. Executive Committee (continued):

#### 3. Begin a Community Engagement process:

Leader and Eastend branches began a community engagement pilot project. Sheril Dietz provided a verbal report of the process followed in Leader. Budget cuts may affect involving other communities in the future.

A draft handbook was distributed to all staff. The plan is to gather feedback from staff and distribute the final handbook in October. It will also be placed on the Chinook website.

The executive committee enlisted the guidance of a local facilitator to assist in clarifying roles of the board and the Director. A board policy manual will be finalized and placed on the website.

Peggy expressed appreciation to the individual executive committee members, municipalities, volunteers and staff.

**3. Director:** In addition to her report published in the 2016 Annual Report Jean shared other information. Free public libraries are a part of Saskatchewan since 1906. 2016 was the 45<sup>th</sup> year of operations for Chinook Regional Library. CRL Rural Branch Librarians have a combined total of 452 years of experience in our libraries.

The longest serving employees are Valerie Reinbolt, 40 years at Fox Valley branch, Lorraine Flynn 26 years at Swift Current branch, and Judy Mauer 34 years at Headquarters.

Jean shared about several of the programs offered by our branch libraries. She thanked the staff, volunteers, executive board members, local board members, the city, towns, villages and rural municipalities for all they do for library services in our region.

<b>Moved by Lisa Lich</b> That the reports be accepted as presented.	<b>Seconded by Ron Toles</b>  <b>Carried.</b>
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### 2016 Audited Financial Statement

<b>Moved by Karen Bonesky</b> That the 2016 audited financial statement be approved.	<b>Seconded by Michael Morrow</b>  <b>Carried.</b>
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### New Business:

#### 1. Correspondence: None presented

#### 2. Appointment of Auditor

<b>Moved by Betty Moller</b> That the firm of Stark & Marsh Chartered Accountants be appointed as auditor for the year 2017.	<b>Seconded by Danielle Grant</b>  <b>Carried.</b>
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**3. Executive Thanks:** Peggy Drinkle thanked Joyce Dubois for her work as a member of the executive committee. A new copy of the book titled "A World We Have Lost" in recognition of Joyce will be placed in the Lafleche branch.

## Annual Meeting Minutes – April 22, 2017

**4. Election of Executive Committee 2017-2018:** Joyce Dubois resigned from the executive committee. All other members of the current executive are willing to let their names stand for re-election.

<b>Moved by Ron Toles</b> That nominations for the Rural Municipality representatives cease. Lisa Lich and Karen Bonesky are appointed by acclamation.	<b>Seconded by Dianne Fox</b>
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**Carried.**

<b>Moved by Glenn Alexander</b> That nominations for the Village representative cease. Sharon Wallace is appointed by acclamation.	<b>Seconded by Danielle Grant</b>
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**Carried.**

<b>Moved by Sharon Wallace</b> To appoint Michael Morrow as a Town representative.	<b>Seconded by Ron Toles</b>
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**Carried.**

<b>Moved by Ron Toles</b> That nominations for the Town representatives cease. That Michael Morrow be appointed as a new Town Representative and Sheril Dietz is appointed by acclamation.	<b>Seconded by Lynn Doell</b>
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**Carried.**

<b>Moved by Ron Toles</b> That nominations for the Member at Large representative cease. Patrick Simpson is appointed by acclamation.	<b>Seconded by Joyce DuBois</b>
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**Carried**

Nominations for Chair began with a nomination for Sheril Dietz who respectfully declined.

<b>Moved by Peggy Drinkle</b> To nominate Patrick Simpson for Executive Committee Chair.	<b>Seconded by Glenn Alexander</b>
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**Carried.**

<b>Moved by Gail Beuhler</b> That nominations for the Chair cease. To appoint Patrick Simpson as Chair of the Executive Committee.	<b>Seconded by Glenn Alexander</b>
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**Carried.**

The Executive Committee for 2017-2018 is as follows:

City: Peggy Drinkle, Sharon Peters, Ron Toles

Towns: Sheril Dietz and Michael Morrow

Villages: Sharon Wallace

Rural Municipalities: Karen Bonesky and Lisa Lich

Member-at-Large: Patrick Simpson

## 5. Awards

**a) Branch Library of the Year:** was presented to the Maple Creek Branch. Branch Librarian Violet Wong accepted the banner and plaque.

**b) Corner Library of the Year:** was presented to the Cadillac Corner Library. Betty Moller accepted the plaque on their behalf.

**Annual Meeting Minutes – April 22, 2017**

**6. Date for Fall Board Meeting**

**Moved by Linda Linnen**

**Seconded by Betty Moller**

That the Fall Board meeting be held on Saturday November 4, 2017 using the same facility as today's date if possible.

**Carried.**

**7. Options Moving Forward:**

A document with three options the representatives are asked to consider and take back to their municipalities was distributed at this meeting. This document and the options were presented because of the recently announced changes to provincial funding.

Peggy Drinkle, Chair provided information on these options. There was a Q & A related to the information provided and a ballot vote was held.

47 Votes for Option 3

1 Vote for Option 2

2 Votes for None of the Options

**Moved by Glenn Alexander**

**Seconded by Gail Hapanowicz**

That the Executive Committee will contact each municipality about the Option 3 commitment.

**Carried.**

**Moved by Kay McCuaig**

**Seconded by Sharon Wallace**

That the meeting be adjourned.

**Carried**

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Peggy Drinkle - Chair

**Annual Meeting Minutes – April 22, 2017**

**ATTENDANCE  
ANNUAL BOARD MEETING**

**City**

Swift Current Peggy Drinkle  
Sharon Peters  
Ron Toles

**Towns**

Burstall		Lafleche	
Cabri		Leader	Sheril Dietz
Central Butte	Norman Fedrau	Maple Creek	Michael Morrow
Eastend	Mary Thomson	Morse	
Gravelbourg	Michelle Pouteaux	Ponteix	Harvey Bueckert
Gull Lake	Janet Wickstrom	Shaunavon	Karri Sachkowski
Herbert			

**Villages**

Abbey	Sharon Wallace	Mankota	Ethel Hunter
Beaver Flat		Mendham	
Bracken		Neville	Linda Linnen
Cadillac	Betty Moller	Pennant	
Carmichael		Prelate	Sheril Dietz
Chaplin	Joan Neufeld	Richmound	
Climax		Rush Lake	
Consul		Sceptre	Sheril Dietz
Ernfold		Shackleton	
Fox Valley		Shamrock	
Frontier	Gail Beuhler	Stewart Valley	Jennie Moen
Golden Prairie		Success	
Hazenmore		Tompkins	Patrick Simpson
Hazlet	Kathy Sletten	Val Marie	
Hodgeville	Gail Hapanowicz	Vanguard	Daniel Fox
Kincaid		Waldeck	Glenn Alexander
Lancer		Webb	

**Annual Meeting Minutes – April 22, 2017**

**ATTENDANCE  
ANNUAL BOARD MEETING**

**Rural Municipalities**

# 17 Val Marie	Danielle Grant	# 111 Maple Creek	
# 18 Lone Tree	Matthew Toeckes	# 134 Shamrock	Wayne Rud
# 19 Frontier	Gail Beuhler	# 135 Lawtonia	
# 44 Waverley	Charlene Orr	# 136 Coulee	Neil Guenther
# 45 Mankota	Ethel Hunter	# 137 Swift Current	Loreen Kehler
# 46 Glen McPherson	Ethel Hunter	# 138 Webb	
# 49 White Valley	Caroline McCuaig	# 139 Gull Lake	Patrick Simpson
# 51 Reno		# 141 Big Stick	
# 74 Wood River		# 142 Enterprise	
# 75 Pinto Creek		# 164 Chaplin	Lynn Doell
# 76 Auvergne		# 165 Morse	Karen Bonesky
# 77 Wise Creek	Kirsten Wallis	# 166 Excelsior	Dianne Fox
# 78 Grassy Creek	Kirsten Wallis	# 167 Sask. Landing	Jennie Moen
# 79 Arlington	Karmen McNabb	# 168 Riverside	Julie Gillard
# 104 Gravelbourg	Michelle Pouteaux	# 169 Pittville	Kathy Sletten
# 105 Glen Bain		# 171 Fox Valley	Valerie Reinbolt
# 106 Whiska Creek		# 194 Enfield	Norman Fedrau
# 107 Lac Pelletier	Bob Stennick	# 229 Miry Creek	Sharon Wallace
# 108 Bone Creek	Kirsten Wallis	# 230 Clinworth	Sheril Dietz
# 109 Carmichael	Lisa Lich	# 231 Happyland	
# 110 Piapot		# 232 Deer Forks	

**First Nations**

Nekaneet First Nations

Wood Mountain First Nations

**Municipalities Represented**

Quorum Bylaw requires representation of 1/3

City	1 of 1
Towns	8 of 13
Villages	14 of 33
R.M.s	28 of 42
<u>First Nations</u>	<u>0 of 2</u>
	51 of 91



# Chinook Regional Library

November 4, 2017

To: Municipal Councils.

In accordance with *The Public Libraries Act, 1996* section 32 states:

(4) The council of each municipality that participates in a regional library agreement, the council shall:

(a) **appoint** the members of the regional library board and their alternates at the first meeting of the council **in January in each year**;

(5) A member of a regional library board holds office for a term of two years, commencing on the date of the annual meeting of the regional library board next following the appointment, and until his or her successor is appointed.

The representative is to be appointed by the municipality and is designated as the person who has the right to vote on behalf of the municipality at the Annual and Fall meetings of Chinook Regional Library. The Municipality will receive by email the information distributed by Chinook Regional Library such as: minutes, annual reports, and budgets etc. and is responsible to provide the information to their representative.

**To be completed by Municipalities only:**

Name of Municipality: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Printed Name of Appointed Rep: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Municipality Printed Administrator Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your prompt response. This form should be returned as soon as possible after the appointment is made, return to:  
Chinook Regional Library Headquarters  
Attention: Business Office  
Fax: 306 773-0434