

**Fourteenth Meeting of the Council of the  
Town of Maple Creek Held on August 10, 2017**

- 1. PRESENT:**
- 2. ABSENT:**
- 3. CALL TO ORDER: 7:30 p.m.**
- 4. AGENDA:**
- 5. MINUTES:**
  - a. Regular Meeting July 13, 2017
  - b. Special Meeting July 26, 2017
- 6. NOTICE OF PROCLAMATIONS:**
- 7. PRESENTATIONS AND RECOGNITIONS:**
- 8. PUBLIC HEARINGS:**
- 9. DELEGATIONS:**
- 10. COMMUNICATIONS:**
  - a. Chinook Regional Library
  - b. Tourism Saskatchewan
  - c. Ministry of Health
  - d. Maple Creek & District Opportunities Inc.
- 11. PAYMENT OF ACCOUNTS:**
  - a. Accounts Payable
  - b. Financial Report
  - c. Bank Reconciliations
- 12. REPORTS OF ADMINISTRATION & COMMITTEES:**
  - a. CAO
  - b. Director of Public Works
  - c. Parks and Recreation
  - d. Economic Development
- 13. UNFINISHED BUSINESS:**
  - a. Amend Motion 17-MC-083
- 14. NEW BUSINESS:**
  - a. Fire Ban
  - b. 2016 Audited Financial Statement
  - c. Street Closure – August 19
  - d. Senior Hawks Events Permit
  - e. Road Closure Bylaw Portion of Road NE 15-11-26W3
  - f. MHAC appointments
  - g. Jasper Centre application approval
- 15. MAYOR AND COUNCILLORS FORUM:**
- 16. ADJOURNMENT:**

**MINUTES OF THE THIRTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON JULY 13, 2017**

**PRESENT** Mayor Barry Rudd, Councillors, Barry Elderkin, Cara Teichroeb, Ellaine Hawrylak, Kevin Rittinger and CAO Don McLeod.

**ABSENT** Michelle McKenzie, Michael Morrow

**CALL TO ORDER**

Mayor Barry Rudd called the meeting to order at 7:30 PM.

**AGENDA**

- 17-MC-255 Elderkin/Rittinger – That, the Agenda of the Thirteenth Regular Meeting of the Council of the Town of Maple Creek held on July 13, 2017 be accepted as presented.

Carried

**DELEGATION:**

Council heard a presentation from RCMP (John Phipps).

**MINUTES OF THE REGULAR MEETING – JUNE 27, 2017**

- 17-MC-256 Hawrylak/Teichroeb – That, the minutes of the Twelfth Regular meeting of the Council of the Town of Maple Creek held on June 27, 2017 be adopted as circulated.

Carried

**COMMUNICATIONS**

- 17-MC-257 Elderkin/Teichroeb- That, the following communications having been read, now be filed:  
a. RM of Maple Creek 111  
b. Southwest Transportation Planning Committee

Carried

**PAYMENT OF ACCOUNTS**

- 17-MC-258 McKenzie/Teichroeb – That, Council approve the accounts totaling \$28,441.61, cheque #6081-6114 as listed on Schedule "A" and accounts totaling \$15,115.65, cheque #6115 as listed on Schedule "C" and accounts totaling \$45,742.84, cheque #6116 - #6124 as listed on Schedule "D" and accounts totaling \$12,201.15, cheque #6125 - #6129 as listed on Schedule "E" and accounts totaling \$167,810.93, cheques #6130 - #6191 and forming part of these minutes.

Carried.

- 17-MC-259 Hawrylak/Teichroeb – That, Council approve the payroll vouchers totaling \$90,768.02, vouchers #2753– #2837– as listed on Schedule "B" and forming part of these minutes.

Carried.

**ADMINISTRATIVE REPORTS**

- 17-MC-260 Teichroeb/Rittinger – That, Council hereby accept the Administrative Reports from the CAO, Director of Public Works, Parks and Rec Manager and Manager of Economic Development Report for the month of June 2017 as circulated and that the report be filed.

Carried.

**FIREARM PERMIT**

- 17-MC-261 Rittinger/Teichroeb – That, Council approve Aaron Horton to discharge a firearm within the Town limits for the purpose of rodent control.

Carried.

**MINUTES OF THE THIRTEENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN  
OF MAPLE CREEK HELD ON JULY 13, 2017**

**STREET CLOSURE REQUEST**

- 17-MC-262     Hawrylak/Elderkin – That, Council approve the street closure request of the Maple Creek Heritage Festival to close the 100 Block Jasper Street from 4:00 pm to 10:00 pm July 21, 2017 and the 100 and 200 Block Jasper Street between 6:00 am and 7:00 pm July 22, 2017.
- Carried

**STREET CLOSURE REQUEST**

- 17-MC-263     Rittinger/Elderkin – That, Council approve the street closure request of the Creek Classics Auto Club to close either the 300 Block Jasper Street from 8:00 am to 4:00 pm August 19, 2017 to accommodate overflow cars or wet grounds due to inclement weather.
- Carried

**SPRA CONFERENCE**

- 17-MC-264     Elderkin/Hawrylak – That, Council authorize Korey Pinkerton to attend the SPRA conference in Warman, SK October 18 to 21, 2017 and that expenses be paid.
- Carried

**GFOA CONFERENCE**

- 17-MC-265     Hawrylak/Elderkin – That, Council authorize Diane Moss and Kerrie Chabot to attend the GFOA Conference in Regina September 13 to 15, 2017 and that expenses be paid.
- Carried

**ADJOURNMENT**

- 17-MC-266     Hawrylak – That, Council adjourn at 8:11 PM.
- Carried.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF MAPLE CREEK HELD ON JULY 26, 2017**

**PRESENT**      Councillors, Barry Elderkin, Cara Teichroeb, Michael Morrow, Ellaine Hawrylak, Kevin Rittinger and CAO Don McLeod.

**ABSENT**      Michelle McKenzie, Barry Rudd

Meeting was called under Section 123 Of the Municipalities Act with a posted 24 hour notice.

**CALL TO ORDER**

Deputy Mayor Kevin Rittinger called the meeting to order at 1:10 PM.

**Contract of Purchase and Sale of Parcel E NE 15-11-26W3**

- 17-MC-267      Tiechroeb/Morrow - That Council enter into a contract with Solar Plantation Inc. of 9812 87 Ave. Edmonton AB. T6E 2N6 to purchase the property identified as Parcel E on Plan of Proposed subdivision dated June 13, 2017 which is to be subdivided from the lands legally known described as NE 15-11-26W3 for the sum of \$7,500.00.
- Carried

**Option Agreement of Parcel F NE 15-11-26W3**

- 17-MC-268      Hawrylak/Tiechroeb - That Council also enter into an option with Solar Plantation Inc. of 9812 87 Ave. Edmonton AB.T6E 2N6 to purchase the property identified as Parcel F on Plan of Proposed subdivision dated June 13, 2107 which is to be subdivided from the lands legally known described as NE 15-11-26W3. This option is to be valid for a period of 5 years according to the appropriate sections of contract of Purchase and Sale.
- Carried

**Subdivision of NE-11-11-26W3**

- 17-MC-269      Elderkin/Rittinger - That Council authorize Midwest Surveys to complete the survey and application to Community Planning for the subdivision of Parcels D, E and F of the NE 15-11-26W3.
- Carried

**ADJOURNMENT**

- 17-MC-270      Morrow – That, Council adjourn at 1:22PM.
- Carried.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO



Chinook Regional Library Headquarters  
1240 Chaplin Street West,  
Swift Current, SK S9H 0G8  
21 July 2017

To all whom it may concern,

At the Fall 2017 regional board meeting of Chinook Regional Library which will be held in the afternoon of 4 November 2017 at Swift Current, we will be presenting the 2018 Chinook Regional Library budget.

This year, in preparation for our 2018 operating budget, we have compiled specific financial information about each of our 32 branch libraries, as well as information about the use of our libraries. Hopefully, the financial information enclosed will help to clarify the current funding arrangements of our operation of your local branch.

Please note that not all the expenses for each branch can be specified for each branch. For example, it is not possible to calculate the exact amounts of the courier costs or technology costs for each branch because these are shared costs and not billed separately.

Please see the 2016 audited financial statement in the Chinook Regional Library Annual Report for 2016 for the shared costs. Copies of the current annual report are available at your local branch. If not, please call Headquarters at 306 773-3186 for a copy of the annual report to be sent out to you.

If you have any feedback, suggestions, comments or questions about this information package, we would appreciate hearing from you before 15 August, which is the day the Executive Board Chair and the Director are scheduled to meet with the Ministry of Education in Regina. We would like to take all of your concerns about public libraries in the Chinook region directly to the Minister of Education.

Alternatively, if your municipality would like us to meet with your local council, or have a public meeting to answer questions about public library services in the Chinook region, we could also make arrangements for that as well. We look forward to hearing from you.

Sincerely,

Jean McKendry  
Director, Chinook Regional Library  
Phone: 306 773-3186  
Email: [jmckendry@chinook.lib.sk.ca](mailto:jmckendry@chinook.lib.sk.ca)

Patrick Simpson  
Chair, Executive Board  
Chinook Regional Library  
Phone: 306 671-8511  
Email: [r.simpson@sasktel.net](mailto:r.simpson@sasktel.net)

Maple Creek Library INCOME: from 2017 Chinook Regional Library [CRL]budget Municipal Grants	Maple Creek Library [#2] opened 1 July 1971	Maple Creek Library EXPENSES: [from 2016 audited CRL financial stmt.]
Maple Creek pop: 2176 [2011 census]	Maple Creek pop: 2,084 [2016 census] Decrease: 92	Maple Creek Library is open 1,579 hours per year = 31 hours per week
2017 budget: [>3%] Total Maple Creek town contribution to CRL:\$46,636.47		PAYROLL: Headquarters expense \$29,309.51 year / 12 months = \$2,442.45 /month
RM 111 pop: 1,154 [2011 census] 2017 CRL budget: [>3%]  Total RM 111 contribution to CRL: \$16,794.28	RM 111 pop: 1,068 [2016 census] Decrease: 86	Shared expenses for branches which are paid for by provincial funding through Headquarters, i.e., courier, ebooks, SILS, wifi and Internet access [CNET], administrative services, technical services etc., cannot be broken down by branch.
Total: Maple Creek + RM 111 [2017 budget]= \$63,430.75/12 months = \$5,285.89 /month CRL Municipal grants		Facility expenses are town/village and RM expenses, and not audited by CRL
**Provincial grant Revenue portion for Maple Creek Library \$9,361.89/12 months = \$780.15/month		Facility expenses: \$7,819.83/year \$651.65/month
Maple Creek Library revenue: \$4,228.13		
TOTAL income for Maple Creek Library: \$77,020.77/12 months =\$6,418.39/month		TOTAL expenses for Maple Creek Library: \$37,129.34 /year = \$3,094.11 /month

<p>Maple Creek Library circulated 13,160 print items in 2016. This does not include ebooks.</p> <p>The public access computers were used 1,539 times in 2016.</p>	<p>Who uses Maple Creek Library?</p> <p>Individuals are coded only by postal code.</p> <p>RM 111 residents may have Maple Creek postal codes.</p>	<p>Which other libraries are used by Maple Creek Library users?</p> <p>One library card can be shared by everyone in a family.</p>	<p>Driving distances from Maple Creek, SK to other libraries:</p>	<p>Library open hours per week:</p> <p>Maple Creek Library is open 31 hours per week.</p>
<p>Reporting period: [1 Jan-8 June 2017]</p> <p>Total Circulation at Maple Creek Library: 4,932 items were checked out of the Maple Creek Library between 1 January and 8 June 2017.</p> <p>This does not include ebooks circulation.</p> <p>There were 8,852 branch visits by individuals to Maple Creek Library in 2016.</p>	<p>235 individuals with Maple Creek postal codes checked out 4,132 items at Maple Creek Library.</p> <p>9 individuals with Piapot postal codes checked out 240 items at Maple Creek Library</p> <p>8 individuals with Golden Prairie postal codes checked out 166 items at Maple Creek Library</p> <p>4 individuals with Shaunavon postal codes checked out 13 items at Maple Creek Library</p> <p>5 individuals with Fox Valley postal codes checked out 40 items at Maple</p>	<p>2 individuals with Maple Creek postal codes checked out 41 items at Fox Valley Library</p> <p>1 individual with a Maple Creek postal code checked out 2 items at Gull Lake Library</p> <p>9 individuals with Maple Creek postal codes checked out 49 items at Swift Current Library</p>	<p>Fox Valley is 64.4 kms from Maple Creek</p> <p>Gull Lake is 81 kms from Maple Creek</p> <p>Swift Current is 137 kms from Maple Creek</p>	<p>Fox Valley Library is open 10.3 hours per week.</p> <p>Gull Lake Library is open 27 hours per week</p> <p>Swift Current Library is open 65 hours per week</p>

	<p>Creek Library</p> <p>3 individuals with Eastend postal codes checked out 13 items at Maple Creek Library</p> <p>3 individuals with Consul postal codes checked out 14 items at Maple Creek Library</p> <p>1 individual with a Climax postal codes checked out 2 items at Maple Creek Library</p> <p>1 individual with a Cabri postal code checked out 3 items at Maple Creek Library.</p> <p>1 individual with a Swift Current postal code checked out 7 items at Maple Creek Library.</p>			
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#### NOTES:

\*\* The regional library system we currently operate is dependent on provincial funding, as legislated in the *Public Libraries Act, 1996*. In 2017, Chinook Regional Library received \$658,013.00 in Provincial funding, which is 41% of our total revenue. The remaining 59% of our revenue, or \$946,573.04, comes from Municipal funding. Our total 2017 funding, which is \$1,604,586.00, currently operates 32 branch libraries and 14 corner libraries, as well as our Headquarters in Swift Current.

Our Municipal funding formula has RMs only paying the base rate, towns and villages with a library paying an additional surcharge, while the City of Swift Current paying a higher surcharge than the rural branches. RMs with corner libraries only pay the base rate. Corner libraries have no librarian or computer access, only some paperback books.

As the smallest regional library system in the province, Chinook Regional Library benefit greatly from the provincial library system as a whole. If we lose some or all of our Provincial funding in the future, we will probably no longer be able to exist as a regional library, simply because our current regional population of 47,434 cannot sustain an independent rural library system. Our towns and villages and rural municipalities are simply too remote and too small to make independent library services cost effective.

SILS [Single Integrated Library System] only serves regional libraries or large municipalities. SILS integrates the online library catalogue and reciprocal borrowing and lending from region to region. If the City of Moose Jaw or the City of Prince Albert wanted to become a Municipal Library like the City of Saskatoon or the City of Regina, it would cost them each \$120,000 just to join SILS. In addition, there would be annual fees. Chinook Regional Library currently pays \$52,000 in annual fees to SILS.

The licensing agreements for informational databases and ebooks are all population based, and not cost effective for independent small populations.

This information was compiled on 17 July 2017 by Jean McKendry, Director, Chinook Regional Library. Please call 306 773-3186 or email [jmckendry@chinook.lib.sk.ca](mailto:jmckendry@chinook.lib.sk.ca) if you want more information about Chinook Regional Library.

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July 24, 2017

Mr. Royce Pettyjohn  
Town of Maple Creek  
Box 428  
Maple Creek, SK S0N 1N0

Dear Royce:

On behalf of Tourism Saskatchewan's Board of Directors, I am writing to thank you for taking us on a very informative and enjoyable tour of Maple Creek. Your knowledge and passion are unmatched, Royce, and you are a remarkable host and ambassador.

Please accept our best wishes for success with your many endeavours. We appreciate all that you do to advance tourism in southwest Saskatchewan, preserve and celebrate history and provide visitors with countless reasons to return to Maple Creek and area.

Thank you, as well, for attending the networking breakfast. Your input was most appreciated.

Sincerely,

Norm Beug  
Board Chair, Tourism Saskatchewan

**Regina Corporate Office:**  
189-1621 Albert Street, Regina, SK, Canada • S4P 2S5  
Ph: 306-787-9600 • Fax: 306-787-6293

**Saskatoon Corporate Office:**  
102, 202-4th Avenue N, Saskatoon, SK, Canada • S7K 0K1  
Ph: 306-933-5900 • Fax: 306-933-6250



**JUL 27 2017**

All City Managers/Municipal Administrators

Dear City Manager/Municipal Administrator:

I am writing to advise you of some recent changes regarding the province's internal trade commitments.

You are likely aware that Premiers directed trade ministers to make improvements to the Agreement on Internal Trade (AIT) in 2014. I am pleased to advise that the improvements are now complete and the AIT will be replaced with the Canadian Free Trade Agreement (CFTA). The CFTA is an agreement amongst the federal government and all provinces and territories that took effect July 1, 2017. The full text of the CFTA can be found at <https://www.cfta-alec.ca>.

The structure of the CFTA is different from the AIT. The new agreement reduces the confusion inherent in the previous agreement with a clearer and more user-friendly one. Much like the New West Partnership Trade Agreement (NWPTA), there are general rules which apply across all sectors of the economy as well as specific rules that apply in certain situations. As well, all measures (legislation, regulations, bylaws, policies and administrative practices) are covered unless a jurisdiction has specifically listed an exception.

As you are already working under the obligations of the NWPTA, there should be few changes required for your operations with respect to the new CFTA obligations. For example, rules pertaining to non-discrimination and transparency will continue to be found in the CFTA as they are under the NWPTA.

Below are some examples of areas of compliance that may be of relevance to your municipality.

General Rules

- Non-Discrimination (e.g., ensuring we do not have local preference or residency requirements when issuing permits)

...2



- Transparency (e.g., ensuring our policies are easily accessible)
- Licences for Service Providers (e.g., ensure processes are impartial, timely and transparent)

#### Specific Rules

- Incentives (e.g., ensuring incentives such as tax reductions or grants are not aimed at encouraging a single entity to relocate).
- Labour mobility (workers certified for a regulated occupation in one province will be recognized as qualified for certification in another).
- Procurement (must be open, transparent and non-discriminatory for goods and services over \$100,000 and construction over \$250,000).
  - When determining the procurement value, you will now need to consider options that would affect the value if their procurement allows for them, such as for renewals. These thresholds will be adjusted for inflation every two years with the first adjustment in January 2018.
- You will notice greater descriptions around rules regarding valuation, conditions for participation, technical specifications and tender documentation, modifications, and treatment of tenders and awards of contracts.
- Tender notices must continue to be published on SaskTenders, but now award information must also be published within 72 days. (It should be noted that if publication would prejudice fair competition, legitimate commercial interests of third persons or be contrary to public interest or contravene provincial laws, the information below would not need to be published.) This includes:
  - description of good/service;
  - name of procuring entity and successful supplier;
  - value of successful tender; and,
  - date awarded.
- You will now need to let competing suppliers know when a contract award decision was made and, if asked, provide a rationale for why the supplier's tender was not selected.
- Municipalities will be asked to report annually on the number and aggregate value of procurement contracts covered by the CFTA obligations.

It is important to note that the procurement obligations already familiar to you under the NWPTA operate at lower thresholds (\$75,000 for goods and services, \$200,000 for construction) and will continue to apply, but only as they relate to suppliers from British Columbia, Alberta and Manitoba.

The CFTA will introduce a mechanism for business suppliers to directly access dispute resolution procedures for procurement related disputes. In Saskatchewan, we anticipate that this system will closely mirror the Bid Protest Mechanism established for the NWPTA. Further information will be provided on bid protests under the CFTA once established.

For two years following the effective date of the CFTA, the dispute resolution chapter will not apply to municipalities, with the exception of measures falling under the scope of Chapter 5 (Procurement) and Chapter 7 (Labour Mobility). As municipalities were already covered by the AIT Procurement and Labour Mobility rules, there should be few changes to current practices in these areas. At the end of that two year period, a government from another province in Canada could use the CFTA dispute resolution mechanism to resolve a complaint. Parties have committed to future discussions to determine whether the person-to-government dispute resolution mechanisms should apply to municipalities with respect to other obligations in the CFTA.

Officials from the Government of Saskatchewan intend to conduct technical briefings within the coming months in order to fully explain obligations under the CFTA. If you are aware of any upcoming events at which you would like a presentation on the CFTA or have questions in the interim, please contact Arla Cameron at 306-787-2171 or [arla.cameron@gov.sk.ca](mailto:arla.cameron@gov.sk.ca).

Sincerely,



Tammy Kirkland  
Deputy Minister of Government Relations and  
Deputy Minister of First Nations, Métis and Northern Affairs

cc: Arla Cameron, Trade Policy Branch, Executive Council



June 21, 2017



Greetings,

The Honourable Jim Reiter, Minister of Health, has designated October 1-7, 2017, to be Seniors' Week in Saskatchewan. This week also includes Canada's National Seniors Day and the United Nations' International Day of Older Persons, which are both observed on October 1, 2017.

I am pleased to enclose the Seniors' Week 2017 poster and brochure. In an effort to recognize the contributions of seniors, and to promote this special week, it would be appreciated if you would post the enclosures in your facility. If you would like to receive additional copies of these materials, please contact us at (306) 787-4587. PDF copies can also be found on our website at [www.saskatchewan.ca/seniors](http://www.saskatchewan.ca/seniors).

Please note that this will be the final year that the Ministry of Health will be distributing these printed materials. Going forward, the Seniors' Week poster and brochure will be available for download on our website at [www.saskatchewan.ca/seniors](http://www.saskatchewan.ca/seniors). We will continue to distribute the poster and brochure electronically; if you would like to be added to the electronic distribution list for future Seniors' Week materials, please email us at [generic@health.gov.sk.ca](mailto:generic@health.gov.sk.ca).

You may also be interested to know that the Ministry of Health participates in the Federal/Provincial/Territorial Ministers Responsible for Seniors Forum. The Forum is an intergovernmental body established to share information, discuss new and emerging issues related to seniors, and work collaboratively on key projects. A number of resources related to caregiving, planning for aging in place, and financial planning have been developed by the Forum and are available to the general public. All of these resources are available for viewing and download at [www.seniors.gc.ca](http://www.seniors.gc.ca).



**Maple Creek & District Opportunities Inc.**

Box 1346, 60 Pacific Ave, Maple Creek, SK S0N 1N0  
Phone: (306) 662-4226 Day Centre: (306) 662-4221  
Email: [information@maplecreekopportunities.ca](mailto:information@maplecreekopportunities.ca)

July 14, 2017

Town of Maple Creek  
Box 428  
Maple Creek, Sask.  
S0N 1N0  
Attention: Town Council

Dear Councillors:

We are writing to you once again (fourth correspondence in four years) to inform Council that the excessive speeding on Pacific Avenue, east of Herbert Street, continues to put Maple Creek citizens, and in particular vulnerable adults with a developmental disability, at risk. We want to reiterate that even though you may not hear from us every month regarding this issue; it does not mean that the matter has been resolved. It has been an ongoing problem which goes back to at least 2008, when official correspondence went to Council indicating excessive speeds and motorists displaying little regard for pedestrians.

As we have communicated previously, because the speeds are sometimes so excessive on Pacific Avenue (a former traffic control officer has estimated some at 80km/h to 100km/h or more), and because those coming from the east into our town are on dirt and gravel until Lonsdale Street, and because many of the vehicles are heavy commercial/farm vehicles and pickup trucks, it is our belief that the residents of our group home, participants at our day centre, and other Maple Creek citizens, are at risk of serious injury or death due to a speeding driver. There have been a number of near misses over the past years and the fact that we haven't already experienced a tragedy is a matter of luck more than anything else. We have seen an increase in speeding motorists again this year and it once again appears that those following the lawful speed limit may be in the minority.

As well, some motorists are not yielding to pedestrians at the pedestrian marked crossings and not using care and slowing down when passing cyclists, joggers and strollers on the street.

We continue to believe that the only solution to this issue is a multifaceted one. While we would hope that the RCMP could monitor the area and ticket those who are flagrantly breaking the law more frequently, we also recognize that they have a very large geographic area to cover, a great many responsibilities and that they cannot possibly monitor Pacific Avenue at Lonsdale Street 24/7. In fact, we recently confirmed that they are currently experiencing severe staffing issues and are unable to monitor the traffic on Pacific Avenue very much at all at the present time. As in past conversations with the RCMP, they believe that speed humps may be part of a sound solution to a problem which has been difficult to monitor and resolve. They have also told us that they can no longer accept licence plate



Visit us on the web at [www.maplecreekopportunities.ca](http://www.maplecreekopportunities.ca) or on Facebook at [www.facebook.com/maplecreekopportunities](http://www.facebook.com/maplecreekopportunities)

numbers and/or pictures from us of vehicles we believe to be exceeding the speed limit or failing to yield to pedestrians. In the past, they have had conversations with these drivers.

The Town approved the placement of a radar speed sign east of 60 Pacific Avenue in 2015. This sign is not currently operational and we are uncertain when it has been operational as it has not appeared to have made any noticeable impact on speed limit violators. This may be because it either hasn't been operational more than it has been operational or because it is known that there is no enforcement camera attached to the sign. Radar speed signs typically work for those motorists who generally follow traffic laws and are travelling a few km/h over the legal limit and/or when a camera is involved and there is a threat of a traffic violation ticket. The violators we are most concerned with are those who have been driving at extremely high speeds for the road and who do not appear to be motorists who typically obey traffic laws.

So, here is our problem. Sporadic enforcement by the RCMP only works for a limited period of time with a narrow number of violators. The RCMP has indicated that they cannot provide more enforcement. They have also indicated that they cannot process licence plate numbers and/or pictures of traffic law violators submitted by us. The radar speed sign is not functioning and does not appear to work all that well even if it has been operational in the past. Too many motorists are ignoring the posted speed limits and failing to yield to pedestrians, etc. We have vulnerable adults, neighbourhood children and others crossing Pacific Avenue at Lonsdale. We also have bikers, joggers and walkers using Pacific Avenue for their route. We are certain that you would agree that there is always a solution to every problem. Our hope is that a solution can be put in place before someone is killed or seriously injured.

We have officially requested that the Town consider installing a speed hump on a number of occasions. Although Town Council determined in the past that a speed hump was not an option they wished to pursue, we continue to believe that it may be the only consistently effective way to get some of the worst violators to follow the legal speed limit.

We are therefore, asking you once again to consider installing a speed hump east of Lonsdale Street as a way to increase public safety for the citizens of this community, knowing full well the inherent difficulties it could present to some motorists. Speed humps are used effectively in other jurisdictions throughout Canada, including Saskatchewan. Who then, would typically be upset with the installation of a speed hump on the outskirts of town and away from the centre of any residential or commercial area? Perhaps most upset would be those who flagrantly disobey the law as a matter of course. Why would our community, or any other community, support those who break the law over those who most need its protection, particularly when speed humps have been a recommended solution by the local RCMP detachment.

A speed hump is not identical to a speed bump. Speed humps are wider and have a gradual raised area. Put in local roads, they typically slow drivers to around 25 km/h at the hump and 40 km/h to 50 km/h after the hump (the speed limit on Pacific coming into town). Speed humps are made for both paved and gravel/dirt roads and can be fixed or portable. Speed humps are not typically expensive when considered against other potential costs of radar cameras, overtaxing already spare police resources, or of doing nothing. They are said to be effective at controlling speeds without creating accidents or imposing unreasonable or unacceptable safety risks.

If the issue is cost and the Town doesn't feel that it can afford a speed hump and/or additional signage noting the hump, we would be willing to discuss the feasibility of sharing the cost with the Town as a

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way to protect our clients. If there are other reasons, we would appreciate the opportunity to engage Council to examine what remedies are available to mitigate this longstanding issue.

We have made many complaints and appeals over the years (as has the R.M.) to the Town and to the RCMP and we are at a loss to communicate the seriousness of this issue. As we suggested once before, if Council has doubts as to our ability, or that of the R.M., to gauge the gravity of the speeding issue on Pacific Avenue, we certainly understand and would invite any Councillor willing to do so, to sit in our office for a day or two to observe so they can come to their own conclusions. We believe that you would quickly be convinced that the issue is real.

Another ,more scientific, way to determine whether excessive speeding is the issue we think it is on Pacific Avenue would be to install the software available to place in the radar speed sign which reports the speeds of all vehicles passing through the radar field. Of course, the sign would have to be made operational as well. We do not know the cost for the software and any retrofitting required.

We have an opportunity to act before our community experiences an embarrassing tragedy. We hope that Council will help us find a workable solution to this ongoing safety issue before our luck wears out.

We thank you for your consideration.

Yours truly,



Chuck Suthern  
Executive Director

Cc: RCMP Depot, Maple Creek

**Town of Maple Creek**  
**Statement of Financial Activities - Summary**  
For the Period Ending July 31, 2017

Report Date  
8/04/2017 9:23 AM

Page 1

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	5,695.63	2,841,798.19	2,888,220.00	(46,421.81)	1.61-
Fees and Charges	22,378.29	372,591.10	652,920.00	(280,328.90)	42.93-
Utilities	548.74	501,393.05	1,073,110.00	(571,716.95)	53.28-
Grants	62,053.25	249,154.05	635,540.00	(386,385.95)	60.80-
Grants in Lieu of Taxes	10,873.00	200,417.86	228,730.00	(28,312.14)	12.38-
Capital Asset Proceeds		46,025.00	90,000.00	(43,975.00)	48.86-
Investment Income and Commissions	114.38	7,066.26	20,770.00	(13,703.74)	65.98-
Other Revenues	(144.30)	7,391.82	55,560.00	(48,168.18)	86.70-
<b>Internal Transfers</b>					
Transfer from Reserves		41.91	1,070,000.00	(1,069,958.09)	100.00-
<b>Total Internal Transfers:</b>	<b>0.00</b>	<b>41.91</b>	<b>1,070,000.00</b>	<b>(1,069,958.09)</b>	<b>100.00-</b>
<b>Total Revenues:</b>	<b>101,518.99</b>	<b>4,225,879.24</b>	<b>6,714,850.00</b>	<b>(2,488,970.76)</b>	<b>37.07-</b>
<b>Expenditures</b>					
General Government Services	-69,472.75	512,024.38	851,360.00	339,335.62	39.86
Protective Services	2,571.80	213,963.92	264,220.00	50,256.08	19.02
Transportation Services	113,888.95	878,786.91	1,236,290.00	357,503.09	28.92
Environmental Health Services	25,827.01	295,455.81	631,070.00	335,614.19	53.18
Planning and Development Services	54,504.21	214,221.15	493,330.00	279,108.85	56.58
Recreation and Cultural Services	90,172.11	355,896.54	814,050.00	458,153.46	56.28
Utilities	32,445.08	677,610.38	1,174,000.00	496,389.62	42.28
<b>Total Expenditures:</b>	<b>388,881.91</b>	<b>3,147,959.09</b>	<b>5,464,320.00</b>	<b>2,316,360.91</b>	<b>42.39</b>
<b>Change in Net Financial Assets</b>	<b>(287,362.92)</b>	<b>1,077,920.15</b>	<b>1,250,530.00</b>	<b>(172,609.85)</b>	<b>13.80-</b>
Change in Non-Financial Assets		9,817.60		9,817.60	
<b>Change in Net Assets</b>	<b>(287,362.92)</b>	<b>1,068,102.55</b>	<b>1,250,530.00</b>	<b>(182,427.45)</b>	<b>14.59-</b>
<b>Transfers</b>			1,064,180.00	1,064,180.00	100.00
<b>Change in Surplus</b>	<b>(287,362.92)</b>	<b>1,068,102.55</b>	<b>186,350.00</b>	<b>881,752.55</b>	<b>473.17</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash		500.00	1,100.00
Cash - Bank - Demand	(44,981.37)	(528,462.36)	1,440,854.92
Cash - Bank Montreal - Reserve		1,023.61	261,417.49
Cash - Credit Union Savings		0.84	2,701.34
Cash - Credit Union - Payroll	(98,223.64)	(37,360.97)	68,363.30
Cash - BMO Invest - General			1,000,000.00
Cash - Credit Union Term Deposits		703.16	35,935.89
Cash - Cemetery Trust Fund Savings BM		3,950.89	6,951.47
Cemetery Investment- BMO - GIC		(100,000.00)	

Town of Maple Creek  
Statement of Financial Activities - Summary  
For the Period Ending July 31, 2017

	Current	Year To Date	Budget	Variance	%
Cemetery Investment-GIC #9			11,354.55		
Cemetery Investment-GIC#7- BMO			42,133.63		
Cemetary Investment BMO - GIC # 11		100,000.00	100,000.00		
Total Cash:	(143,205.01)	(559,644.83)	2,970,812.59		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(75,395.27)	394,448.47	340,381.84		
Municipal - Tax Receivable - Arrears	454.08	(65,145.64)	61,754.28		
Municipal Special Levy Hospital Current	(9,927.56)	55,998.19	76,589.97		
Municipal Special Levy Hospital Arrears	(21.91)	(9,122.62)	(24,707.12)		
Municipal - Local Improve Rec - Current	(926.32)	2,829.44	4,586.09		
Municipal - Allow. for Uncollected			(12,085.62)		
Total Municipal Taxes Receivable:	(85,816.98)	379,007.84	446,519.44		
Utility Accounts Receivable					
Utility Accounts Receivable	(186,517.92)	(134,709.61)	155,043.15		
Total Utility Accounts Receivable:	(186,517.92)	(134,709.61)	155,043.15		

Certified correct and in accordance with the records

Presented to council on

(Date)

Administrator Name  
Administrator Title

Head of Council Name  
Head of Council Title



### CAO'S REPORT – July 13, 2017

1. Armoury Roof is completed.
  2. Flooring will be installed upstairs at the Armoury by the end of August.
  3. Still looking for a contractor for the Armoury kitchen.
  4. Received a quote from Maple Plumbing and heating to replace the office heating and cooling units.
  5. Jessica Fields looking to put C Can in yard. She will put siding and roof on to make it look like a regular shed. Council should revisit this with the Zoning Bylaw amendments. (ex. size that would be allowed what coverings would be acceptable, roof style, etc.)
  6. Road Closure Bylaw to close road through proposed solar farm. New road to be opened to the south of the proposed development.
-

## **Report to Council for July, 2017**

### **Public Works**

Water leaks- We had 4 water leaks or water related issues this month

203 Cypress, water line replaced curbstop to meter

The leak on a hydrant was fixed at Centennial Park

220 Harder was replaced main to curbstop

There was a water leak on the main water line running by the cemetery which was also repaired

### **Other Work –**

Grading in the alleys has been ongoing but has slowed down due to the lack of moisture.

Sweeping has continued Through June, we put out the schedule for August which will begin on the 8th.

Dust control was starting to fail, we added water and it seems to have brought back the calcium and seems to be working good.

We have been replacing street signs for the CIB and have started painting posts.

The guys were out checking on the condition of the manholes bottoms and walls, getting a list ready for refurbishing them.

In front of the school was graded then re-packed and calcium applied to see if we could make it last longer than the 2-3 days without the potholes reappearing, so far seems like it has worked.

A strip of grass was removed at the Post Office for Royce/ CiB and replaced with top soil.

The streets were checked for pot holes and any that were found were filled in.

Three curbs were cut out for driveway access 2 on Hwy 21 and 1 on 5<sup>th</sup> Ave.

### **Water Treatment Plant**

The storm drainage ditch on the North side of the tracks was sloped and the trees removed.

This will allow the mowers to maintain the sides to keep the trees from growing back. Darcy is going to harrow the sides then we will plant grass.

### **Lift Stations**

**Wells.**

**Lagoon**

**Landfill**

**Misc.**

**Upcoming work/ projects**

## **WATERWORKS REPORT JULY 2017**

- We used a tremendous amount of water for the month of July. 11 million gallons.
  - All raw water wells are down in the piezometer levels but still holding up well.
  - Wells 5 & 6 are usually at the top of the piezo tube when running, but both have dropped over a meter.
  - Springs are still holding up very well. No difference in water level from where it is normally is for this season.
  - Concrete pad and base kit are installed at Well 5 & 6 site. Repeater tower can be installed whenever is convenient.
  - Davis Const. started work on the new lagoon fence
  - Warren from Delco is looking into a raw water strainer to take out the larger solids(mainly sand) before they hit the prefilters causing fouling.
  - Oxygen filling station for Fire Department has power hooked up. Ready for technician for final hook up
-

**TOWN OF MAPLE CREEK WATER USAGE REPORT 2011-2017**

	2011	2012	2013	2014	2015	2016	2017
JAN	19476.6	21837.1	21233.8	19011.4	24439	20934	21130.2
FEB	17917.4	20568.9	20325.7	17305.7	20398.2	20374.1	19298.5
MAR	19636.2	25401.1	23115.5	19556.9	19843.6	21168.4	20408.3
APR	18627.8	22633.8	18204.3	18819.5	22718.3	22291.3	20260.3
MAY	22725.7	26598.8	33121	27864.7	35676.9	26180.2	29614.8
JUNE	27021.9	27042.3	28862.8	27047.1	37020.3	29625.5	38166.1
JULY	38918.3	38502.9	31115	40325.1	40036.5	32556.9	50068.9
AUG	38589.1	38374.1	33962.4	32563.5	35886.5	28085.1	0
SEPT	30705.3	31058.4	26658.6	24099.1	23858.8	25843.3	0
OCT	22816.1	24240.8	23262.7	23423.3	21813.8	22271.3	0
NOV	21379.9	19866.6	19065.1	22834.5	19186	21491.1	0
DEC	21069.7	20301	19229.6	23927	19224.3	22198.8	0
TOTAL	298884	316425.8	298156.5	296777.8	320102.2	293020	198947.1

**\*ALL WATER USAGE REPORTED IN M3**

TOMC  
WASTEWATER USAGE  
REPORT

YEAR: 2017

	M3	M3 AVG/DAY	GALS
JAN	14,398	464.11	3,167,560
FEB	14,228	508.1	3,130,160
MAR	16,495	532.1	3,628,900
APR	17,179	554.1	3,779,380
MAY	19,319	623.2	4,250,180
JUNE	18,530	617.7	4,026,600
JULY	21,280	686.5	4,681,600
AUG			
SEPT			
OCT			
NOV			
DEC			
TOTAL:			



**TOWN OF MAPLE CREEK**  
**Water Treatment Plant**  
**Monthly Summary Report**

Prepared by: KURTIS DESANTIS Date: Aug 2, 2017

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Month: July

Year: 2017

**Turbidity**

The turbidity must be  $\leq$  0.10 ntu in 95% of the discrete measurements, never to exceed 0.3 ntu. A minimum of one test per filter must be recorded daily for each filter in service. Any abnormality must be reported to the Water Security Agency.

	Lowest Test	Highest Test	Total No. Tests This Month	Total No. Tests Required (1/day/operating filter)
Filter A	<u>.024</u>	<u>.074</u>	<u>14</u>	<u>14</u>
Filter B	<u>.011</u>	<u>.056</u>	<u>12</u>	<u>12</u>
Filter C	<u>.013</u>	<u>.090</u>	<u>17</u>	<u>17</u>
Filter D	<u>.011</u>	<u>.072</u>	<u>15</u>	<u>15</u>

List the dates and explanations for any exceedances: \_\_\_\_\_

**Chlorination**

The minimum Free Chlorine residual in the water leaving the water treatment plant must be  $\geq$  0.7 mg/l. A minimum of one test must be recorded daily. Any abnormality must be reported to the Water Security Agency.

	Lowest Test	Highest Test	Total No. Tests This Month	Total No. Tests Required (minimum 1/day)
WTP	<u>0.73</u>	<u>1.05</u>	<u>31</u>	<u>31</u>

List the dates and explanations for any chlorine test  $<$  0.7 mg/l: \_\_\_\_\_

**General Chemical Analysis**

Compliance with these parameters is not mandatory however these substances may represent a health risk to some people if found in excessive concentrations.

One sample must be submitted every 3 months every second year.

\* Only one sample taken.  
Not required in 2017.

The last sample was submitted on JAN 9, 2017

List any parameters exceeding the Objectives: \_\_\_\_\_

**Chemical Health & Toxicity**

Compliance with these parameters is mandatory. The Maximum Acceptable Concentrations (MAC) are listed in the "Permit to Operate a Waterworks".

One sample must be submitted every two years.

The last sample was submitted on JAN 9, 2017

List any parameters exceeding the MAC: \_\_\_\_\_

**Disinfection Byproducts:**

**Trihalomethanes** (1 sample every 3 months)(must be  $<$  100ug/l based on a seasonal average of 4 samples)

Date: 01-006-17 Date: 04-001-17 Date: 10-009-16 Date: 31-003-16

Result: <4 Result: <4 Result: <4 Result: <4 Average: <4

**Haloacetic Acids (Total)** (1 sample every 3 months)(must be  $<$  80ug/l based on a seasonal average of 4 samples)

Date: 01-006-17 Date: 04-001-17 Date: 20-009-16 Date: 31-003-16

Result: <5 Result: <5 Result: <5 Result: <5 Average: <5

The operator must also report other items required in EPB258 – Monthly Review of Waterworks Operational Records by Permittee.

PAGE 1 OF 1

[illegible]

A minimum of one sample must be submitted each week. Samples must also be submitted following upset condition repairs such as water main breaks. 100% of samples must test negative to be in compliance with the regulations.

**TOWN OF MAPLE CREEK**  
**Water Treatment Plant**  
**Monthly Summary Report**

Prepared by: KURTIS DESAINTELS Date: JULY 4, 2017

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Month: JUNE

Year: 2017

**Turbidity**

The turbidity must be  $\leq$  0.10 ntu in 95% of the discrete measurements, never to exceed 0.3 ntu. A minimum of one test per filter must be recorded daily for each filter in service. Any abnormality must be reported to the Water Security Agency.

	Lowest Test	Highest Test	Total No. Tests This Month	Total No. Tests Required (1/day/operating filter)
Filter A	<u>.013</u>	<u>.036</u>	<u>12</u>	<u>12</u>
Filter B	<u>.011</u>	<u>.031</u>	<u>18</u>	<u>18</u>
Filter C	<u>.013</u>	<u>.013</u>	<u>15</u>	<u>15</u>
Filter D	<u>.011</u>	<u>.013</u>	<u>15</u>	<u>15</u>

List the dates and explanations for any exceedances: \_\_\_\_\_

**Chlorination**

The minimum Free Chlorine residual in the water leaving the water treatment plant must be  $\geq$  0.7 mg/l. A minimum of one test must be recorded daily. Any abnormality must be reported to the Water Security Agency.

	Lowest Test	Highest Test	Total No. Tests This Month	Total No. Tests Required (minimum 1/day)
WTP	<u>0.77</u>	<u>1.09</u>	<u>30</u>	<u>30</u>

List the dates and explanations for any chlorine test  $<$  0.7 mg/l: \_\_\_\_\_

**General Chemical Analysis**

Compliance with these parameters is not mandatory however these substances may represent a health risk to some people if found in excessive concentrations.

One sample must be submitted every 3 months every second year.

*\* Only one sample taken. Not required in 2017*

The last sample was submitted on JAN 9, 2017

List any parameters exceeding the Objectives: \_\_\_\_\_

**Chemical Health & Toxicity**

Compliance with these parameters is mandatory. The Maximum Acceptable Concentrations (MAC) are listed in the "Permit to Operate a Waterworks".

One sample must be submitted every two years.

The last sample was submitted on JAN 9, 2017

List any parameters exceeding the MAC: \_\_\_\_\_

**Disinfection Byproducts:**

**Trihalomethanes** (1 sample every 3 months)(must be  $<$  100ug/l based on a seasonal average of 4 samples)

PAGE 1 OF 1

BE SURE TO INDICAT IF SAMPLE WAS A REPEAT, SPECIAL OR OTHER.

[illegible]

**TOWN OF MAPLE CREEK**  
**Water Treatment Plant**  
**Monthly Summary Report**

Prepared by: KURTIS DESAINTELS Date: JULY 4, 2017

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Month: JUNE

Year: 2017

**Turbidity**

The turbidity must be  $\leq$  0.10 ntu in 95% of the discrete measurements, never to exceed 0.3 ntu. A minimum of one test per filter must be recorded daily for each filter in service. Any abnormality must be reported to the Water Security Agency.

	Lowest Test	Highest Test	Total No. Tests This Month	Total No. Tests Required (1/day/operating filter)
Filter A	<u>.013</u>	<u>.036</u>	<u>12</u>	<u>12</u>
Filter B	<u>.011</u>	<u>.021</u>	<u>18</u>	<u>18</u>
Filter C	<u>.013</u>	<u>.013</u>	<u>15</u>	<u>15</u>
Filter D	<u>.011</u>	<u>.013</u>	<u>15</u>	<u>15</u>

List the dates and explanations for any exceedances: \_\_\_\_\_

**Chlorination**

The minimum Free Chlorine residual in the water leaving the water treatment plant must be  $\geq$  0.7 mg/l. A minimum of one test must be recorded daily. Any abnormality must be reported to the Water Security Agency.

	Lowest Test	Highest Test	Total No. Tests This Month	Total No. Tests Required (minimum 1/day)
WTP	<u>0.77</u>	<u>1.09</u>	<u>30</u>	<u>30</u>

List the dates and explanations for any chlorine test  $<$  0.7 mg/l: \_\_\_\_\_

**General Chemical Analysis**

Compliance with these parameters is not mandatory however these substances may represent a health risk to some people if found in excessive concentrations.

One sample must be submitted every 3 months every second year.

*\* Only one sample taken. Not required in 2017*

The last sample was submitted on JAN 9, 2017

List any parameters exceeding the Objectives: \_\_\_\_\_

**Chemical Health & Toxicity**

Compliance with these parameters is mandatory. The Maximum Acceptable Concentrations (MAC) are listed in the "Permit to Operate a Waterworks".

One sample must be submitted every two years.

The last sample was submitted on JAN 9, 2017

List any parameters exceeding the MAC: \_\_\_\_\_

**Disinfection Byproducts:**

**Trihalomethanes** (1 sample every 3 months)(must be  $<$  100ug/l based on a seasonal average of 4 samples)

PAGE 1 OF 1

BE SURE TO INDICATE IF SAMPLE WAS A REPEAT, SPECIAL OR OTHER.

[illegible]

## 2017 July Parks & Rec Report

### Armoury

- New Roof almost completed. Appliances for kitchen have been delivered and are sitting in the Parks shop. New contractor has looked at floors and quote is expected soon.

### Cemetery

- No issues to report.

### Ball Diamonds

- Ball is over for the year.
- Jack Cameron has expressed concerns regarding the diamond behind the curling rink not getting water. Volunteers “irrigated” the diamond a few years ago, however due to lack of resources and Town water pressure, it takes a week and a half to water the diamond to the recommended 1” of water that grass needs to flourish. Jack is currently looking at ways to increase the water pressure to save the Parks’ crew time. We obviously don’t have the resources available to have a staff member watch one diamond. We have aerated, over-seeded, and filled the majority of the low spots this spring, however all that work will be for naught without some rain.

### Centennial Park/ Spray Park

- Lack of rain this year has put stress on all the parks. The symbiotic relationship Centennial has with the Spray Park is wonderful, if people are using said Spray Park. Not many people are willing to watch their kids frolic in the water when it’s 35+ degrees outside. Therefore, no water is going into the “irrigation tank”. No water in the tank, no water to irrigate the grass/flowers/trees. Therefore, a water line will be installed from the Spray Park mainline to the irrigation valves that will allow the park to use municipal water for irrigation if there is none in the tank. Work will commence once Maple Plumbing has
-

time. Schafer's Electric will complete the wiring for the control system immediately after the plumbing is done.

## Pool

- Had a scare when a 1 ½ year old boy climbed the high diving board ladder during swimming lessons. The child's grandmother was close by, but her attention was taken by the grandchild in the water. The boy's grandfather was sitting in the chairs across the pool. Craig climbed the ladder and brought the child down safely, I am extremely happy to report. Video of the near incident was kept.
  - The lifeguarding staff have had a few run-ins with parents upset with the fact their kids aren't allowed in the deep end, with most saying something like, "But I'm right here". My staff will not allow any swimmer who can't pass a "deep-end test" to pass the barrier rope, and that is our standard rule. My 9 year old was very upset with me for two years because I wouldn't tell my staff to allow him to jump off the diving boards, but he couldn't pass the deep-end test.
  - Zero tolerance policy signs have been installed
  - Paddling pool boiler crapped out. James Hardy from C&D Plumbing transferred one of the remaining boilers from the main pool to the paddling pool. Another boiler in the main pool is also inoperable.
  - James is looking at boiler pricing, as is Ron from Paradise Leisurescapes in Regina. James informed me that his boiler supplier told him that pool boilers have a 5 year lifecycle (and Ron concurs) with exceptions, of course. Ours have been here for a decade minimum. James has written a report regarding our boilers. Either way, both say that with proper maintenance, some boilers can last longer. However, to do this maintenance, you must have a gas fitter ticket. This is not something anyone on Town staff can do, and unfortunately there is no one in town that has been trained on any pool boilers we may install. The fact remains we are running on 2 boilers for the main pool, instead of 4. Thankfully for us, it has been extremely hot for the month of July. I expect more people to express concerns regarding the water temperature as
-



it starts to cool down at night. We should be able to get through the rest of the season, fingers crossed.

#### Arena

- Tests were begun on July 28. J&J Refrigeration was in July 18 – 20 to fix a leak in the condenser seam. They also painted all the piping to bring us up to code finally. Ice Plant was turned on July 28, with the rink floor temperature dropping from 70F to 42F in 12 hours. Floor reached operating temperature in just over 25 hours. We started flooding on July 31, and will be able to skate by August 3, proving that summer ice is attainable, thus opening many “sport tourism” opportunities. Ice will stay in until after the long weekend, then removed.
- Have had numerous inquiries about summer ice rentals. Medicine Hat is charging \$175/hr. We are not having the public in this summer.
- Zero tolerance signs were put up in Arena
- Anti – corrosion/calcification water system for the condenser was installed. This may be overkill as the town has a pretty low TDS number. Our Total Dissolved Solids number is in the 200 range, after treatment from the water plant. Kurt deserves kudos for this, as he is in control of the water plant. But better safe than sorry.
- Still looking for some direction on the security camera system. The last break in showed us that what we have right now is ok, but should be better.

Korey Pinkerton

Parks, Rec., and Facilities Manager

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**TO:** Mayor & Council – Town of Maple Creek

**FROM:** Royce E. W. Pettyjohn, PCED.SK  
Manager of Community & Economic Development

**DATE:** July 31<sup>st</sup>, 2017

**RE:** July 2017 Manager's Report

---

**July 1<sup>st</sup>, 2017:** Canada Day. In honour of Canada 150, Council had agreed last year to sponsor the Maple Creek fireworks show this year. Given that there was a day filled with activity at the High Chaparral Area with the mounted stock dog trials, 30<sup>th</sup> anniversary Ranch Rodeo, and the bronc riding competition; the Visitor Centre coordinated a musical performance by Strum Town to bridge the period between the end of the bronc riding and the start of the fireworks. The fireworks were set to music with a Canadiana theme. The contractor was the same company as has traditionally done the fireworks at CHIPP Sask. on Parks Day.

**July 3<sup>rd</sup>, 2017:** CiB Steering Committee Meeting. Please see meeting minutes for more details.

**July 4<sup>th</sup> 2017:** Following an inquiry by a potential visitor about the Cowtown Getaway package offered this past winter in conjunction with CHDA Inc. (the package included accommodation, a meal, a spa pass, and an exclusive package of coupons from Maple Creek businesses), it was decided to offer the Cowtown Getaway package again during the summer months. The Visitor Centre worked with the spa and the Heritage District businesses to pull together the “exclusive coupon package.”

**July 4<sup>th</sup>, 2017:** Responded to an information request from Nipawin, Saskatchewan about Maple Creek's success with the implementation of the Main Street Saskatchewan Program (MSSP), and advice on how to make the program work in light of the MSSP funding being suspended by the Province.

**July 5<sup>th</sup>, 2017:** Worked with the Ministry of Central Services on a water outage at the Trans-Canada VRC. The water outage severely impacted the VRC's visitation.

**July 5<sup>th</sup>, 2017:** MHAC / Main Street Program Committee meeting. Please see meeting minutes for more details.

**July 6<sup>th</sup>, 2017:** As the Trans-Canada VRC is open 10 hours a day 7 days a week, and our attentions are divided between town and the highway, Gillian and I have found it challenging to provide day to day coaching and mentoring for the summer staff. Therefore, a new “Service Standards & Performance Expectations” document was drafted to aid the VRC staff grow in their performance and professionalism. CHDA Inc. staff operated the VRC while the Town of Maple Creek VRC staff underwent a half day coaching & mentorship workshop. There are plans to also put the VRC staff through the Tourism Saskatchewan “Service Best” STEC training. The additional training is not because there have been challenges with the staff. They have been doing their very best. Rather, the additional training is being pursued as a way of aiding staff in improving their skills and professionalism in-lieu of regular day to day coaching and mentorship.

**July 6<sup>th</sup>, 2017:** Responded to an information request from my counterpart in Lloydminster, Saskatchewan about Maple Creek's success with the implementation of the Main Street Saskatchewan Program (MSSP), and advice on how to make the program work in light of the MSSP funding being suspended by the Province.

---

**July 6<sup>th</sup>, 2017:** Responded to a “Lead Alert” from Townfolio related to a business seeking information on possible locations for expansion in Saskatchewan.

**July 10<sup>th</sup>, 2017:** Met with Stew Tache, the author of “Cypress Hills the Musical.” Given the success of the show, he is writing new scenes and music and was seeking historical information. He is eager to see the show come to Maple Creek at some point in the future.

**July 10<sup>th</sup>, 2017:** Attended the Town Hall meeting at the Maple Creek Armoury.

**July 12<sup>th</sup>, 2017:** Became aware that Maple Creek was named the Best Small Town in Saskatchewan by the travel company Expedia. The rationale was identified as:

*“With a slogan like “Where past is present,” you can count on the town of Maple Creek to honour its Wild West roots. With tons of festivals, historic buildings, and friendly folks, this is the kind of place where you might run into a horse rider on your way to a fine arts gallery.*

- *Food and cowboy festivals – Maple Creek loves festivals, and you won’t want to miss some of the highlights, like Ranch Rodeo, Taste of Maple Creek, and Maple Creek Cowboy Poetry Gathering and Western Art & Gear Show.*
- *Maple Creek Heritage District – This downtown area features a ton of old-time buildings, little shops, and colourful murals. It’s basically where you can get a history lesson along with freshly baked cookies—and that’s a win in our books.*
- *SW Saskatchewan Oldtimers’ Museum & Archive – Established in 1926, this historical museum has a lengthy history, itself. It’s said that the oldest museum building in the province was established to house this centre’s growing collection. And what a collection. See antique cars, scales, and photographs.”*

**July 12<sup>th</sup>, 2017:** Led the first Cowtown Culinary Tour of the season. This is a partnership between the Main Street Program and CHDA Inc. These guided food at history tours were piloted last year as a new “value added” visitor product that could be marketed and sold by CHDA Inc & the Maple Creek Main Street Program. The objective of the tour is to draw visitors into Maple Creek and ultimately promote Maple Creek as a shopping & dining destination.

**July 12<sup>th</sup>, 2017:** Chamber of Commerce meeting.

**July 13<sup>th</sup>, 2017:** Provided support and attended the Murraydale Estates public presentation.

**July 14<sup>th</sup>, 2017:** Submitted an application to Community Futures for grant funding support for the Trans-Canada VRC.

**July 14<sup>th</sup>, 2017:** Gillian worked closely with the Southwest Newcomers Welcome Centre in Swift Current to have Maple Creek serve as one of the performance locations for their Canada 150 Southwest Cultural Fest. This brought a hoop dancer and a fiddle player to Maple Creek for a well-attended evening performance at the Maple Creek Legion hall.

**July 16<sup>th</sup>, 2017:** 26 people participated in the CiB Garden Tour which included tours of two private gardens in Maple Creek and two private gardens in the R.M. of Maple Creek. At the final stop participants were treated to refreshments and a strawberry shortcake social.

**July 17<sup>th</sup>, 2017:** Tourism Saskatchewan Board of Directors hosted a Tourism Industry “meet & greet” breakfast at the Star Café & Grill. Following the breakfast I led them on a tour of Maple Creek starting with the Trans-Canada VRC. Tourism Saskatchewan’s Board of Directors and CEO were pleased with the work of the Town of Maple Creek and CHDA Inc. at the VRC. They were also impressed by how extensively the tourism service offer has been enhanced and expanded within the Town of Maple Creek. It was intimated that the Town of Maple Creek could look forward to Tourism Saskatchewan’s continued support with operations at the VRC again next year should an agreement be reached again with the Ministry of Central Services. A thank you letter from the Tourism Saskatchewan Board of Directors is attached.

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**July 19<sup>th</sup>, 2017:** CiB Steering Committee – National Competition Judging Day logistical meeting.

**July 19<sup>th</sup>, 2017:** Led the Cowtown Culinary Tour.

**July 20<sup>th</sup>, 2017:** VRC staff undertook roving through the campgrounds at CHIPP Sask. to promote the Maple Creek Heritage Festival.

**July 21<sup>st</sup> – 22<sup>nd</sup>, 2017:** Maple Creek Heritage Festival. Given that the Visitor Centre's summer students have been dedicated this year to the operations of the Trans-Canada VRC, this placed greater responsibility on Gillian and I to oversee the planning and preparations for the Maple Creek Heritage Festival ourselves. Given that the event is in part a collaboration with community organizations, businesses and individuals; the day is a bit like organizing a pot luck supper with each party contributing their bit to make the day work. The Saskatchewan Express Canada 150 performance downtown on Friday proved popular. Although there were a few minor challenges with the Health Inspector, securing approvals for venues, staging logistics and sorting out whether or not the Richardson Pioneer anniversary fireworks would be proceeding or not given the hot dry conditions; the event on the Saturday came off smoothly in the end. There was a bit of a challenge in the morning when we learned from our tent contractor that their trailer along with all their tents and equipment had been stolen. Although the tents were late going up, in the end the contractor found two tents from their competitors and made good on their commitment to having tents up in time for the opening ceremonies at 1:00pm. During the opening ceremonies Deputy Mayor Kevin Rittinger & our Member of Parliament David Anderson presented plaques and gift bags to Melvin Moorhead & Andrew Hepfner who were 2017 recipients of the Century Farm/Ranch Award. Ribbons were also distributed to the winners of the Heritage Festival Business Decorating Contest and the Cowtown Parade Float Decorating Contest. Despite the heat, the new additions of reverse bungee jumping and human hamster balls held families with children in the downtown core with line-ups all afternoon. Attendance appeared to have been the highest it has been in the festival's 8 years. Most merchants reported increased traffic, even along Pacific Ave. due to the addition of the Vintage Market in Land of Living Skies Park and the quilt show in the trees at Kelli Dee Floral. Some merchants reported sales on par with last year. Some reported increased sales over last year. At least one business reported record sales.

**July 23<sup>rd</sup>, 2017:** CiB National Competition Judging Day. The day went extremely well. Special thanks to Town of Maple Creek employees Lynn Needham, Tyler Pointer & Korey Pinkerton for coming in to give the National Competition Judges tours of the Landfill, Water Treatment Plant, the Armoury & Centennial Park. The judges were particularly impressed by Maple Creek's commitment to heritage conservation, Maple Creek's commitment to the care and maintenance of the urban forest, and the tidiness of the downtown immediately after the Heritage Festival. The judges felt for the downtown to be as tidy as it was the morning after a major community celebration spoke volumes about the community's pride of place and commitment to maintaining and presenting a positive first impression.

**July 24<sup>th</sup>, 2017:** CiB National Competition Judges' breakfast meeting. A copy of the CiB National Competition Judges' thank-you card is attached.

**July 26<sup>th</sup>, 2017:** Led the Cowtown Culinary Tour.

**July 26<sup>th</sup>, 2017:** Land purchase agreement between the Town of Maple Creek and Solar Plantation for the development of the new solar farm was finalized. It is anticipated that work will begin this fall.

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**July 28<sup>th</sup>, 2017:** Inquiry from a business interested in relocating from Shaunavon to Maple Creek.

**July 26<sup>th</sup> – 29<sup>th</sup>, 2017:** Medicine Hat Stampede & Exhibition tradeshow booth. The booth was operated in collaboration with CHDA Inc. The work schedule for the booth was as follows:

Wednesday, 26th		Thursday, 27th		Friday, 28th		Saturday, 29th	
9:00-5:30	Gillian	11:30-5:30	Gail	11:30-5:30	Allison	11:30-5:30	Gillian
5:30-11	Royce	5:30-11	Royce	5:30-11	Gail	5:30-11	Royce

While attendance at the stampede seemed to be down this year, there were still over 800 people who stopped at the booth. Once again, a free draw was made for a Maple Creek / CHDA gift basket that contained a \$100.00 CHDA gift-card as well as gift certificates and promotional products from Maple Creek businesses.

**July 31<sup>st</sup>, 2017:** Throughout the month of July Gillian has been coordinating with the Maple Creek News the weekly publication of the CiB Yard of the Week. She has also been coordinating with the Maple Creek News the publication of the CiB Business of the Month. Rather than the winners being selected by the CiB Steering Committee (as was the practice in previous years), this year the winners are being selected by the winners from previous years. In this way, it is no longer the CiB Steering Committee encouraging residents & businesses to give thought to the importance of first impressions, but rather it is now residents encouraging and rewarding fellow residents and businesses encouraging and rewarding fellow businesses. This change resonated particularly well with the CiB National Competition Judges.

**July 31<sup>st</sup>, 2017:** Received notification from Community Futures that we were approved for a \$2,000.00 grant for the Maple Creek Trans-Canada VRC. See notice attached.

**July 31<sup>st</sup>, 2017:** Tended to a fire alarm at the Trans-Canada VRC. Despite the Ministry of Central Services’ assertions that the alarm could easily be turned off, it took about half an hour or longer to get the alarm shut down. As the parking lot was full, VRC staff set up a mobile information booth at one of the picnic tables outside and continued to promote Maple Creek.

**July 31<sup>st</sup>, 2017:** As of the end of the day, the Maple Creek Trans-Canada VRC has received 8,130 visitors during the month of July. This averages to 262 visitors per day. Many days are in the 300 range. The busiest day in July saw 368 visitors. The VRC has been receiving a great deal of very positive feedback from the travelling public such as:

*“If you are travelling on the Trans-Canada highway, this is an excellent spot to stop. Fantastic views for pictures just over the north side! The staff are friendly and the coffee is really good. Local items for sale here! Clean washrooms too – always a plus!! Thanks for making this a great stop on our way back east!”*

*“WOW! This is a great Welcome to Maple Creek, Cypress Hills Area. It's a must stop! Souvenirs and other travel treasures as expected. The bonus is Coffee roasted by the local Roastery, jams and sauces. Packed with information and cheer. Stop and say hello.”*

*“Stopped in on our way home from the Calgary Stampede on July 14. Talked with Cassie & Corey who gave us info on the area and told us about Grotto Gardens and their goat walk. I was missing my goats real bad so we took their advice and stopped!!! Got a goat t-shirt and my husband got an ice cream cone!! Cassie & Corey also let me refill my coffee cup!! Sweet girls, stop in, tell them “hi” and sign the visitor book!!”*

---



July 24, 2017

Mr. Royce Pettyjohn  
Town of Maple Creek  
Box 428  
Maple Creek, SK S0N 1N0

Dear Royce:

On behalf of Tourism Saskatchewan's Board of Directors, I am writing to thank you for taking us on a very informative and enjoyable tour of Maple Creek. Your knowledge and passion are unmatched, Royce, and you are a remarkable host and ambassador.

Please accept our best wishes for success with your many endeavours. We appreciate all that you do to advance tourism in southwest Saskatchewan, preserve and celebrate history and provide visitors with countless reasons to return to Maple Creek and area.

Thank you, as well, for attending the networking breakfast. Your input was most appreciated.

Sincerely,

Norm Beug  
Board Chair, Tourism Saskatchewan

**Regina Corporate Office:**  
189-1621 Albert Street, Regina, SK, Canada • S4P 2S5

**Saskatoon Corporate Office:**  
102, 202-4th Avenue N, Saskatoon, SK, Canada • S7K 0K1



24 July, 2017

To Royce, CIB Committee + Town Council,

Thank you so much for your warm hosting and well organized tour of your community. We wish you every success in your future CIB activities.

Luey Chang  
CIB National Judge

Many thanks for everything, your warm welcome, the wonderful and informative tour of Maple Creek and the many special attentions. Wishing you all the best for your future CIB endeavours,

Louise Dumoulin  
National CIB Judge



July 31 2017

Town of Maple Creek  
C/O Royce Pettjohn  
Box 428 Maple Creek, SK S0N 1N0

Dear Royce:

RE: Community Beautification Works

Community Futures Southwest would like to thank you for your proposal outlining your community's interest in the Community Beautification Works opportunity.

Our organization endeavours to "empower communities and individuals to thrive through economic development", and our organization is pleased to announce that the Town of Maple Creek has been chosen to be one of the communities involved and will be awarded \$ **2000.00** for their project. This year we had 22 applications from 21 communities. This year I am pleased to say we have awarded 22 projects with a dollar total of \$26,440.00

Community Futures Southwest is excited about the *Trans Canada VRC Project*, and looks forward to working with your community to build community capacity, and to create long-term economic impact while developing and strengthening partnerships with the members of your volunteer board authority. Please advise us of the date of implementation of your project so we can schedule our staff and board members to participate on that day if they are available. If you have any questions or concerns, please do not hesitate to contact our office any time toll free at 1-888-667-7923.

Thank you again for your proposal, and congratulations on its successes!

Sincerely,

John H. Parker, FICB, FIBC  
General Manager

600 Chaplin St East, Swift Current, Sk. S9H 1J3  
P (306) 773-0900 Toll Free 1-888-667-7923 F (306) 773-0906 E [kthompson@scfdc.com](mailto:kthompson@scfdc.com)  
[www.cfsask.ca/southwest](http://www.cfsask.ca/southwest)



**INDUSTRIAL LOTS SALE**

17-MC-083 McKenzie/Teichroeb – That, Council approve the sale of Lots 1 & 2 Block 7 Plan 102077007 in the Industrial Park to William deRepentigny of Maple Creek, SK for the sum of \$8750 & GST for the purpose of establishing an auto wrecking business.

Resolution needs to be corrected to read as ***Lots 1 & 2, Block 7, Plan 102025842***

Original resolution adopted February 28, 2017 meeting.

Roll #'s are 43 - Lot 1 (501 Walsh St North)  
3049 - Lot 2 (503 Walsh Street N)

**REPORT OF THE INDEPENDENT AUDITOR  
ON THE SUMMARY FINANCIAL STATEMENTS**

To the Council of Town of Maple Creek:

The accompanying summary financial statements, which comprise the summary statement of financial position as at December 31, 2016, the summary statements of operations, changes in net financial assets and cash flows for the year then ended, and related schedules, are derived from the audited financial statements of the Town of Maple Creek for the year ended December 31, 2016. We expressed a qualified audit opinion on those financial statements in our report dated June 27, 2017 (see below).

The summary financial statements do not contain all the disclosures required by Canadian public sector accounting standards. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of the Town of Maple Creek.

**Management's Responsibility for the Summary Financial Statements**

Management is responsible for the preparation of the summary of the audited financial statements in accordance with the criteria recommended by Municipal Relations of Saskatchewan

**Auditor's Responsibility**

Our responsibility is to express an opinion on the summary financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, *Engagements to Report on Summary Financial Statements*.

**Qualified Opinion**

In our opinion, the summary financial statements derived from the audited financial statements of the Town of Maple Creek for the year ended December 31, 2016 are a fair summary of those financial statements in accordance with Canadian public sector accounting standards. However, the summary financial statements are qualified to the equivalent extent as the audited financial statements of Municipal Template for the year ended December 31, 2016.

The qualification of the audited financial statements is described in our qualified audit opinion in our report dated June 27, 2017. Public Sector Accounting Standards require that the Town accrue a liability for the estimated closure and post-closure care costs for its landfill. Due to problems associated with estimations and environmental requirements, we were unable to obtain sufficient and appropriate audit evidence over the extent of landfill closure adjustments required to the Town's financial statements as at December 31, 2016 and December 31, 2015. Our qualified audit opinion states that, except for the effects of the described matter, those financial statements present fairly, in all material respects, the financial position of Town of Maple Creek as at December 31, 2016, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.



— CPA LLP —  
Chartered Professional Accountants  
Licensed Professional Accountants

Swift Current, Saskatchewan  
June 27, 2017

[starkmarsh.com](http://starkmarsh.com)

Town of Maple Creek  
Statement of Financial Position  
As at December 31, 2016

Statement 1

	2016	2015
<b>FINANCIAL ASSETS</b>		
Cash and Temporary Investments	2,476,969	2,383,048
Taxes Receivable - Municipal	71,154	98,296
Other Accounts Receivable	468,612	500,131
Land for Resale	791,514	792,514
Long-Term Investments	1,053,488	1,187,551
Debt Charges Recoverable	-	-
Other (equity accounts)	22,531	21,773
<b>Total Financial Assets</b>	<b>4,884,268</b>	<b>4,983,313</b>
<b>LIABILITIES</b>		
Bank Indebtedness		
Accounts Payable	409,145	121,142
Accrued Liabilities Payable	103,600	121,890
Deposits	21,475	19,825
Deferred Revenue	-	-
Accrued Landfill Costs	-	-
Liability for Contaminated Sites		
Other Liabilities	48,094	39,394
Long-Term Debt	3,358,379	4,188,551
Lease Obligations		
<b>Total Liabilities</b>	<b>3,940,693</b>	<b>4,490,802</b>
<b>NET FINANCIAL ASSETS (DEBT)</b>	<b>943,575</b>	<b>492,511</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible Capital Assets	16,199,208	16,160,589
Prepayments and Deferred Charges	16,112	51,817
Stock and Supplies		
Other	-	-
<b>Total Non-Financial Assets</b>	<b>16,215,320</b>	<b>16,212,406</b>
<b>ACCUMULATED SURPLUS (DEFICIT)</b>	<b>17,158,895</b>	<b>16,704,917</b>

	2016 Budget (Unaudited)	2016	2015
<b>REVENUES</b>			
Taxes and Other Unconditional Revenue	3,550,323	3,556,107	3,454,113
Fees and Charges	1,534,400	1,562,418	1,502,792
Conditional Grants	91,375	39,784	50,340
Tangible Capital Asset Sales - Gain	-	(9,298)	-
Land Sales - Gain	-	-	-
Investment Income and Commissions	28,000	23,959	32,791
Other Revenues	5,000	4,000	1,056
<b>Total Revenues</b>	<b>5,209,098</b>	<b>5,176,970</b>	<b>5,041,092</b>
<b>EXPENSES</b>			
General Government Services	860,488	768,187	700,856
Protective Services	275,940	293,473	249,900
Transportation Services	1,295,580	1,181,114	1,246,342
Environmental and Public Health Services	669,465	512,834	1,383,408
Planning and Development Services	367,029	310,202	319,446
Recreation and Cultural Services	666,511	654,529	619,818
Utility Services	1,210,478	1,136,175	905,798
<b>Total Expenses</b>	<b>5,345,491</b>	<b>4,856,514</b>	<b>5,425,568</b>
<b>Surplus (Deficit) of Revenues over Expenses before Other Capital Contributions</b>	<b>(136,393)</b>	<b>320,456</b>	<b>(384,476)</b>
Provincial/Federal Capital Grants and Contributions	134,493	133,522	263,861
<b>Surplus (Deficit) of Revenues over Expenses</b>	<b>(1,900)</b>	<b>453,978</b>	<b>(120,615)</b>
<b>Accumulated Surplus (Deficit), Beginning of Year</b>	<b>16,704,917</b>	<b>16,704,917</b>	<b>16,825,532</b>
<b>Accumulated Surplus (Deficit), End of Year</b>	<b>16,703,017</b>	<b>17,158,895</b>	<b>16,704,917</b>

Town of Maple Creek  
Statement of Change in Net Financial Assets  
As at December 31, 2016

Statement 3

	2016 Budget (Unaudited)	2016	2015
Surplus (Deficit)	(1,900)	453,978	(120,615)
(Acquisition) of tangible capital assets	(1,212,000)	(699,277)	(1,415,007)
Amortization of tangible capital assets	595,755	590,360	555,018
Proceeds on disposal of tangible capital assets		61,000	
Loss (gain) on the disposal of tangible capital assets		9,298	-
Surplus (Deficit) of capital expenses over expenditures	(616,245)	(38,619)	(859,989)
(Acquisition) of supplies inventories			
(Acquisition) of prepaid expense			(2,795)
Consumption of supplies inventory			
Use of prepaid expense		35,705	
Surplus (Deficit) of expenses of other non-financial over expenditures	-	35,705	(2,795)
Increase/Decrease in Net Financial Assets	(618,145)	451,064	(983,399)
Net Financial Assets (Debt) - Beginning of Year	492,511	492,511	1,475,910
Net Financial Assets (Debt) - End of Year	(125,634)	943,575	492,511

Town of Maple Creek  
Statement of Cash Flow  
As at December 31, 2016

Statement 4

	2016	2015
Cash provided by (used for) the following activities		
Operating:		
Surplus (Deficit)	453,978	(120,615)
Amortization	590,360	555,018
Loss (gain) on disposal of tangible capital assets	9,298	-
	1,053,636	434,403
Change in assets/liabilities		
Taxes Receivable - Municipal	27,142	81,031
Other Receivables	31,519	43,314
Land for Resale	1,000	(49,999)
Other Financial Assets	(758)	(1,773)
Accounts and Accrued Liabilities Payable	269,713	(22,387)
Deposits	1,650	(150)
Deferred Revenue	-	
Accrued Landfill Costs	-	
Liability for Contaminated Sites	-	
Other Liabilities	8,700	6,273
Stock and Supplies	-	
Prepayments and Deferred Charges	35,705	(2,795)
Other (Specify)	-	
Cash provided by operating transactions	1,428,307	487,917
Capital:		
Acquisition of capital assets	(699,277)	(1,415,007)
Proceeds from the disposal of capital assets	61,000	-
Other capital		
Cash applied to capital transactions	(638,277)	(1,415,007)
Investing:		
Long-term investments	134,063	(396)
Other investments		
Cash provided by (applied to) investing transactions	134,063	(396)
Financing:		
Debt charges recovered		
Long-term debt issued		2,000,000
Long-term debt repaid	(830,172)	(633,893)
Other financing		
Cash provided by (applied to) financing transactions	(830,172)	1,366,107
Change in Cash and Temporary Investments during the year	93,921	438,621
Cash and Temporary Investments - Beginning of Year	2,383,048	1,944,427
Cash and Temporary Investments - End of Year	2,476,969	2,383,048

Position	Name	Remuneration	Reimbursed Costs	Total
Mayor	Barry Rudd	23,425		23,425
Councillor	Barry Elderkin	14,000		14,000
Councillor	Michelle McKenzie	12,350		12,350
Councillor	Michael Morrow	12,275		12,275
Councillor	Ellaine Hawrylak	16,850		16,850
Councillor	Tina Cresswell	9,696		9,696
Councillor	Kevin Harrigan	8,133		8,133
Councillor	Kevin Rittinger	1,245		1,245
Councillor	Cara Teichroeb	1,620		1,620
				-
				-
				-
				-
				-
Total		99,594	-	99,594

**TO:** Mayor & Council – Town of Maple Creek

**FROM:** Royce E. W. Pettyjohn, PCED.SK  
Manager of Community & Economic Development /  
Main Street Program Coordinator

**DATE:** August 1<sup>st</sup>, 2017

**RE:** Taste of Maple Creek Street Closure Request – Aug. 19<sup>th</sup>, 2017

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The Maple Creek Main Street Program Committee, a Committee under Council, would like to request approval to closed the 100 block of Jasper Street to vehicular traffic on Saturday August 19<sup>th</sup>, 2017 between the hours of 7:00am and 3:00am the following morning in order to accommodate the 7<sup>th</sup> annual Taste of Maple Creek as well as the Senior Hawks' Street Dance.

Thank you for your consideration of this request.

A handwritten signature in blue ink, appearing to read "Royce Pettyjohn", is written over the typed name.



Maple Creek Town Council,

The Senior Hawks would like to once again have the 100 block of Jasper Street closed off, use of your portable stage and permission to serve alcohol for the street dance on August 19<sup>th</sup>.

We would also like to book the skating rink for the Boxing Day tournament and beer gardens, as well as permission to serve alcohol at all Senior Hawk home games and the Battle of the Little Big Puck.

Thank you,

Len Rodin,  
Executive of Maple Creek Senior Hawks  
661-8183

A handwritten signature in black ink, appearing to read "Len Rodin", with a long, sweeping horizontal line underneath it.

**BYLAW NO. 2017-MC-10**

**A BYLAW OF THE TOWN OF MAPLE CREEK TO PROVIDE FOR THE  
CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET.**

The Council of the Town of Maple Creek, in the Province of Saskatchewan, enacts as follows:

1. Subject to the consent of the Minister of Highways and Transportation, the Municipality, agrees to close and transfer the municipal road or street described as:

Portion of Road Registered No.66SC00440, located on the NE 15-11-26W3

on the terms and conditions set out in the agreement marked as Exhibit “A” which is attached to and forms part of this bylaw.

(seal)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Read a third time and adopted  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**EXHIBIT "A"**

**AGREEMENT TO CLOSE AND SELL ALL OR PART OF  
A MUNICIPAL ROAD**

This agreement made this 27th day of July, 2017.

Between:

The Town of Maple Creek  
("the Municipality")

And

Solar Planation Inc,  
of 9812 87 Ave. Edmonton, AB. T6E 2N6  
("the Purchaser")

Whereas the municipal road or street located at NE 15-11-26W3 Portion of Road  
Registered No. 66SC00440 is no longer required for use by the traveling public, and

Whereas access to other lands is not eliminated by this agreement; and

Whereas the Purchaser is desirous of acquiring the road or street and the municipality is  
prepared to close and transfer the same to the Purchaser, pursuant to section 13 *The  
Municipalities Act*, and

Whereas the Minister of Highways and Transportation has agreed to allow the municipality to  
close and transfer the road or street to the Purchaser, subject to the terms and conditions  
hereinafter set forth.

Now therefore the parties agree as follows:

1. The Municipality agrees to sell and the Purchaser agrees to buy the road or street.
  2. The Purchaser shall pay the Municipality the sum of \$ 1.00 for the road or street.
-

3. The sale shall be subject to the laws of Saskatchewan and any applicable municipal bylaws or regulations.
  4. The Purchaser agrees to accept the road or street in its present condition. The Purchaser agrees to save harmless and keep indemnified the Municipality and the Crown in right of Saskatchewan or either of them from and against any future expenses, damages, claims, demands or judgments concerning this road or street.
  5. The Purchaser covenants and agrees with the Municipality to:
    - a) incur all costs to convey title to the land and may require a review for intended land use by Community Planning;
    - b) consolidate the land with the adjacent existing title at the Purchaser's expense;
    - c) be responsible for all Information Services Corporation (ISC) fees related to the transfer of the land; and
    - d) erect and maintain throughout the term of this agreement, at each end of the road or street, such signs as the Municipality may direct, to ensure that the general public is adequately warned that the road or street is closed.
  6. (a) Any closing and transfer pursuant to this agreement is subject to the condition that, if the Crown or a Crown utility corporation in right of Saskatchewan or the Municipality requests the return of the road or street for use by the public as a municipal road or street or for the purposes of a public utility or municipal utility, the road or street, or any interest in the road or street that is necessary to enable the Crown in right of Saskatchewan or a Crown utility or the Municipality to fulfill the purpose on which its request is based, must be returned to the Crown in right of Saskatchewan, without compensation.  
  
(b) Clause 6(a) pertains only if the land has not become part of a subdivision pursuant to *The Planning & Development Act*.
-

(c) All costs associated with registering an interest pursuant to Section 6 shall be borne by the Municipality.

7. The Purchaser shall, without charge, grant utility line easements as may be required by the Saskatchewan Power Corporation, Sask Energy and Saskatchewan Telecommunications for any existing lines.

Dated at Maple Creek in the Province of Saskatchewan, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Town of Maple Creek

(SEAL)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Purchaser

---

CANADA  
PROVINCE OF SASKATCHEWAN  
TO WIT:

4

)  
)  
)

**AFFIDAVIT OF EXECUTION**

I, Kerrie Chabot of the Town of Maple Creek, in the Province of Saskatchewan,  
MAKE OATH AND SAY AS FOLLOWS:

1. THAT I was personally present and did see Barry Rudd and Don McLeod named in the within agreement who are personally known to me to be the persons named therein, duly sign and execute the same for the purposes named therein.
2. THAT the same was executed at the Town of Maple Creek, in the Province of Saskatchewan, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that I am the subscribing witness thereto.
3. THAT I know the said Barry Rudd and Don McLeod and they are in my belief of the full age of 18 years or more.

SWORN BEFORE ME at the Town )  
of Maple Creek, in the Province )  
of Saskatchewan, this \_\_\_\_\_ day )  
of \_\_\_\_\_, 2017. )

)  
)  
)

\_\_\_\_\_  
A COMMISSIONER FOR OATHS in and  
for the Province of Saskatchewan.  
My commission expires:

\_\_\_\_\_

**TOWN OF MAPLE CREEK  
ROAD CLOSURE**

Please take note that pursuant to Section 13, *The Municipalities Act*, Town of Maple Creek intends to consider a proposed bylaw to close the following municipal road

Portion of Road Registered Plan No.66SC0040, NE-15-11-26W3  
(Description of road/street)

Any person claiming to be affected prejudicially by the proposed bylaw or that person's agent has the opportunity to be heard at the next regular meeting of council to be held on September 12, 2017 at Council Chambers, Town Office 205 Jasper Street, Maple Creek SK. commencing at 7:45 PM.

Don R. McLeod  
CAO

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**TO:** Mayor & Council – Town of Maple Creek

**FROM:** Royce E. W. Pettyjohn, PCED.SK  
Manager of Community & Economic Development /  
Main Street Program Coordinator

**DATE:** August 1<sup>st</sup>, 2017

**RE:** Municipal Heritage Advisory Committee - Appointments

Although the current appointments to the Maple Creek Municipal Heritage Advisory Committee (MHAC), a Committee under Council, do not expire until January 2018; given a recent resignation and non-attendance by some of the current MHAC appointees, the MHAC will be proposing a new slate of committee members for Council's appointment consideration at Council's September 2017 meeting.

At that time, it is anticipated that there will be the need for Council to appoint upwards of four new members to the MHAC, as well as undertake some re-appointments of committee members willing to serve additional three-year terms.

A briefing note and a full appointment package will be prepared for Council's review prior to the September 2017 Council meeting.

A handwritten signature in blue ink, appearing to read "Royce Pettyjohn", is written over the typed name.



**Maple Creek Municipal Heritage Advisory Committee**  
**Committee Appointment Recommendations**  
August 2017

Although the three-year terms of the current Maple Creek Municipal Heritage Advisory Committee (MHAC) members do not technically expire until January of 2018, due to the resignation of one of the current appointees, the need to appoint a replacement, and the non-attendance of other current appointees; the MHAC respectfully recommends that Mayor & Council of the Town of Maple Creek undertake a full renewal of the committee a few months early.

A copy of the current Maple Creek MHAC Terms of Reference, as approved by Council, are attached for reference.

The terms of appointment are for up to three years as per the MHAC Terms of Reference.

The following is a proposed MHAC appointment / re-appointment slate for Council's consideration:

**Reserved Seats for Organizations (5):**

Town of Maple Creek:	Ellaine Hawrylak (Councilor)
R.M. of Maple Creek #111:	(to be appointed upon notification by the R.M.)
S.W. Sask. Oldtimers' Museum:	Betty Abbott
Jasper Cultural & Historical Centre:	Susan Siegle
Maple Creek Chamber of Commerce:	Blaine Filthaut

**Members at Large (5):**

Tina Cresswell	(Heritage property owner & Heritage District business owner)
Joy Anderson	(Educator)
Jordan Elliott	(Contractor & Stonemason with heritage conservation experience)
Patricia Armstrong	(Tourism Saskatchewan trainer & marketing background)
Theresa Reesor	(Heritage property owner & heritage tourism business operator)

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This slate of appointees to the Maple Creek Municipal Heritage Advisory Committee, a Committee under Council, was appointed on August 10<sup>th</sup>, 2017 to serve at Council's pleasure for a term of up to three years.

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Mayor

SEAL

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Chief Administrative Officer

## **Maple Creek Municipal Heritage Advisory Committee**

### **Terms of Reference**

2015

As per section 10.1 of the Saskatchewan Heritage Property Act (*“Any council, by bylaw, may establish a Municipal Heritage Advisory Committee to advise and assist the council on any matters arising out of this Act or the regulations.”*), the Town of Maple Creek established the Maple Creek Municipal Heritage Advisory Committee (MHAC) on October 14<sup>th</sup>, 2008.

The Terms of Reference for the Maple Creek MHAC were amended on September 14<sup>th</sup>, 2010 and again on January 13<sup>th</sup>, 2015.

The purpose of the Maple Creek MHAC is to:

- Make recommendations to Council related to any matters of concern to heritage conservation within the Municipality of the Town of Maple Creek, including (but not limited to) plans, policies, &/or bylaws that potentially impact heritage conservation.
- Make recommendations to Council regarding the designation of Municipal Heritage Property as per the Saskatchewan Heritage Property Act, including the drafting of the “Statement of Significance” document for each property proposed for designation.
- Make recommendations to Council regarding the administration of Municipal Heritage Property (MHP) as per the Saskatchewan Heritage Property Act, including (but not limited to) reviewing applications for “MHP Alteration Permits” and making recommendations to Council around the issuing of “MHP Alteration Permits” that are consistent with the “Standards & Guidelines for the Conservation of Historic Places in Canada.”
- Make recommendations to Council with regard to the administration of the Maple Creek Heritage District (Bylaw #2010-MC-21).
- Review applications to the Maple Creek Heritage Conservation Incentive Program (Bylaw #2013-MC-03) to ensure that the applications are consistent with the “Standards & Guidelines for the Conservation of Historic Places in Canada,” and make recommendations to Council regarding the applicant’s participation in the program.
- Make recommendations to Council about other heritage conservation incentives, programs, and/or grants as may be appropriate from time to time.
- Serve as the local steering committee for Maple Creek’s involvement in the Province’s Main Street Saskatchewan Program, and the implementation of the program’s patented “Four Point Approach” to community revitalization.
- Serve as the Board of Directors for the “Maple Creek Heritage Small Business Loans Association” (a program sponsored by the Saskatchewan Ministry of the Economy that provides financing to businesses owners seeking to undertake heritage conservation work to commercial buildings within the Maple Creek Heritage District).
- Make recommendations to Council regarding official commemorative activities, including (but not limited to) events, plaques, cairns, signage, publications, place-naming, etc.

The Town of Maple Creek’s Manager of Community & Economic Development and/or Community & Economic Development Officer will serve as the Administrator for the MHAC.

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Ex-officio members of the MHAC shall be:

- The Mayor of Maple Creek
- The Town of Maple Creek Administrator

Not counting ex-officio members, the Maple Creek MHAC will consist of a maximum of ten individuals.

Five of the ten seats will be reserved for designates from the following organizations:

- Town of Maple Creek – Town Council
- S.W. Sask. Oldtimers' Museum & Archive
- Jasper Cultural & Historical Centre
- Maple Creek Chamber of Commerce
- R.M. of Maple Creek #111

In the event that any, or all, of these organizations fail to formally identify a designate, their seats will be filled by “Members at Large” appointed by the Council of the Town of Maple Creek.

The remaining five of the ten seats will be reserved for “Members at Large.” These will be individuals who, in Council’s opinion, possess knowledge, expertise and/or passion related to heritage conservation. These individuals will be appointed to the MHAC by the Council of the Town of Maple Creek.

A Chair & Vice-Chair will be identified from within the 10 appointed members of the MHAC.

Appointments/Re-Appointments to the MHAC will be made by the Council of the Town of Maple Creek every three years (or sooner at Council’s discretion).

# JASPER Cultural & Historical CENTRE



Box 1504 Maple Creek, Saskatchewan S0N 1N0  
Ph. 306-662-2434 Fax. 306-662-4359 [jasper.centre@sasktel.net](mailto:jasper.centre@sasktel.net)



Mayor and Town Council Members  
July 30, 2017

Dear Mayor and Council,

At the July 27, 2017 Board meeting, the Jasper Cultural & Historical Centre's Board passed a motion to have Susan Siegle appointed as our representative on the Maple Creek Heritage Advisory Committee for the Town. Susan looks forward to working with Royce and his committee as our official liaison. We await word from you regarding the specifics surrounding Susan's role in her new position.

In addition, I am attaching an estimate for brick work on the southwest annex of the Jasper Centre as per Royce's request. We have had an ongoing water problem in the basement as a result of deterioration to the brick etc. Our intent is to have this repaired as soon as possible, as we hope to develop the southwest room as a rental space to increase revenues. We have some fund-raising projects in mind to match the monies needed.

Thank you for your time and consideration.

Sincerely,

Donny White  
President Jasper Centre  
306 662 2434



May 14, 2017

CAP MASONRY INC  
Heritage Stone is Our Specialty  
P.O Box 81  
Balgonie, SK S0G 0E0

## **ESTIMATE RE: WORK TO BE PERFORMED ON THE JASPER CENTRE MAPLE CREEK, SK**

### **Southwest Annex**

Our observations of the water penetration around the S.W. annex have led us to the following recommendations:

1. Repoint all mortar deemed to be failed or in danger of failing with a corresponding heritage lime mortar. The mortar will take 7-10 days to cure and we will ensure proper conditions are maintained during this period.
2. Install flashing under the existing flat roof and extend it out past the brick to ensure that the water is shedding away from the building.

### **Estimate:**

Fencing, labour, materials, scaffold

\$5,600 plus GST & PST

### **Southeast Annex**

There are four brick missing around the S.W. corner of this annex. Remediation suggested is to install mesh to the wooden wall and then apply a grout to set brick slices to.

### **Estimate:**

\$1,700 plus GST & PST

Estimate good for 2017 calendar year.

# MAPLE PLUMBING & HEATING LTD.

Box 1390  
Maple Creek, Saskatchewan S0N 1N0

Phone: 306-662-2666 - 306-662-2477  
Fax: 306-662-3022

**SERVING SOUTHWEST SASKATCHEWAN**

**July 25, 2017**

**Town of Maple Creek  
Box 428  
Maple Creek, SK S0N 1N0**

**Price #1: To supply and install Lennox custom KGAS1805 packaged heat/cool unit, to replace existing office and library furnace and A/C's. Price includes the following scope:**

- 1) Dismantle and remove Freon from ground mounted A/C units, so they are ready for disposal.**
- 2) Remove existing furnaces and supply roof top heat/cool unit on approved curb which has been "roofed" onto existing roof.**
- 3) Supply and install duct package complete with multi-zone function. One zone to look after office and other for library.**
- 4) Roof top unit to be multi-zone compatible complete with fresh air economizer package. Unit to have ability to provide fresh air purges as required.**
- 5) Gas code requirement of fixed access ladder to roof.**
- 6) All labour, gas permits and materials for a complete job.**

**The following are excluded:**

- 1) All wiring.**
- 2) Removal of existing A/C enclosure and A/C units.**
- 3) Any additional ductwork supply air changes to individual offices and areas.**
- 4) All taxes.**

**\$46,060.00**

**Regards,  
John Andreas**





4-645 South Railway St. SE  
Medicine Hat, Alberta T1A 2V8  
Ph: 403.527.9900  
Fx: 403.529.6380  
info@mainfloorcarpets.com  
[www.mainfloorcarpets.com](http://www.mainfloorcarpets.com)

Maple Creek Armory  
502 Marsh Street  
Maple Creek, SK S0N-1N0  
ATTN: Barry (306) 661-7131

August 2, 2017

**RE: Maple Creek Kindergarten Upstairs Area:**

Main Floor Carpets tenders to supply and install the following on the floors, around the base and with all the necessary supplies for the sum of \$18,190.91 +GST:

- Lino – Abode #80816 Sanjani Slate Smokey Beige
- Grip Rite 4" Rubber Cove Base
- ½" Good One Side Subfloor

This quote includes the removal of the old wood baseboards, quarter round and disposing of them, installation of ½" good one side plywood over existing flooring., floor preparation and installation of 12' wide sheet goods with 4" rubber cove base baseboard (color still to be selected) throughout the entire area measured.

This quote does not include the removal of the 2 toilets, moving of any contents or furniture and/or undercutting of the doors that may need to be adjusted.

Thank you for the opportunity to bid on this project, if you have any further questions please call 403-527-9900 or email [jason@mainfloorcarpets.com](mailto:jason@mainfloorcarpets.com).

Best Regards

A handwritten signature in black ink, appearing to read 'Jason Straarup', is written over the printed name.

Jason Straarup



**ROCKY  
MOUNTAIN  
PHOENIX**

[www.rockymountainphoenix.com](http://www.rockymountainphoenix.com)



Stock Number PEV 144I

# 1989 Pierce Arrow

- Pierce Arrow 55' Telesquirt
- 475 hp Detroit Diesel 8V92 engine
- Allison transmission
- 52,883 kms, 3861 hours
- Federal Q2B siren
- Waterous CMU-YBX 2000 USGPM pump
- Hannay hose reel
- 3" discharge
- Two 4" Stortz
- Two 2.5" suctions BCT
- One L.S. 2.5" suction coupled 4" Stortz
- One 2.5 BCT
- Two 1.5" crosslays
- Williams hot shot ATP foam system - 1250 IGPM @ 3%
- 300 gallon foam tank
- Onan 7.5W diesel generator
- Kussmaul auto charge
- Kussmaul 110v air compressor
- Air inlet/outlet
- Two 6" steamer ports
- One 5" steamer port
- Gate valve (piston intake)

\*Includes Alberta CVIP only

Call us for more information!

**1-800-494-4210**

6415 Golden West Avenue, Red Deer, Alberta