

**MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF MAPLE CREEK HELD ON SEPTEMBER 24, 2018**

PRESENT Mayor Michelle McKenzie, Councillors Kevin Rittinger, Elaine Hawrylak, Michael Morrow, Cara Teichroeb, Councilor Barry Elderkin, Administrator Diane Moss, Assistant Administrator Kerrie Chabot

ABSENT

PUBLIC HEARING

Mayor McKenzie opened the Public Hearing at 7:45 pm. As no submissions or presentations were received in objection to requesting Discretionary use of 306 Harder as day home. Therefore, Mayor McKenzie declared the Public Meeting closed at 7:50 pm.

OATH OF OFFICE - MAYOR

Oath of Office taken by Interim Mayor Michelle McKenzie.

CALL TO ORDER

Mayor McKenzie called the meeting to order at 7:35 p.m.

AGENDA

- 18-MC-370 Teichroeb/Morrow – That, the Agenda of the Seventeenth Regular Meeting of the Council of the Town of Maple Creek held on September 24, 2018 be approved as presented.
- Carried.

MINUTES OF THE REGULAR MEETING – SEPTEMBER 11, 2018

- 18-MC-371 Hawrylak/Rittinger – That, the minutes of the Regular Meeting of Council of the Town of Maple Creek held on September 11, 2018 be approved as presented.
- Carried.

MINUTES OF THE SPECIAL MEETING – SEPTEMBER 21, 2018

- 18-MC-372 Elderkin/Morrow – That, the minutes of the Special Meeting – September 21, 2018 be approved as presented.
- Carried.

NOTICE OF PROCLAMATION – RAIL SAFETY WEEK

Rail Safety Week Proclaimed – September 23 – 29, 2018.

DELEGATIONS

Arena Board Representatives – Karen Southwood and Blaine Schwab

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COMMUNICATION

18-MC-373 Rittinger/Elderkin – That, the following correspondence having been read, now be filed.

- a. Great Plains College Scholarship Luncheon
- b. Solar Plantation Inc Short Term Lease
- c. SW Sask Old-Timers' Assn Reception – September 29, 2018
- d. Agriculture and Agri-Food Canada EPP
- e. Jasper Cultural & Historical Centre
- f. Fox Valley School – 1A Girls Provincial Volleyball Championships
- g. Water Security Agency Long Term Flood Mitigation for Sask Communities

Carried.

GREAT PLAINS COLLEGE SCHOLARSHIP LUNCHEON

18-MC-374 Rittinger/Elderkin – That, Councillor Ellaine Hawrylak attend the Great Plains College Scholarship Luncheon on October 16, 2018 in Swift Current, SK

Carried.

RESIGNATION FROM JASPER CULTURAL AND HISTORICAL CENTRE

18-MC-375 Hawrylak/Rittinger – That, we accept the resignation of Susan Siegle from the Jasper Cultural and Historical Centre as of July 2, 2018.

Carried.

FOX VALLEY SCHOOL – 1A GIRLS PROVINCIAL VOLLEYBALL CHAMPIONSHIPS

18-MC-376 Elderkin/Teichroeb – That, we donate \$100.00 to Fox Valley School 1A Girls Provincial Volleyball Championships, 2018.

Carried.

WATER SECURITY AGENCY LONG TERM FLOOD MITIGATION FOR SASK COMMUNITIES

18-MC-377 Elderkin/Teichroeb – That, the Town of Maple Creek agree to participate in the Water Security Agency Floodplain Mapping Initiative and recognize that by agreeing to this, the Water Security Agency will be making an application for cost-share funding (Provincial-Federal) to the National Disaster Mitigation Program to include our community and that this resolution commits the Town of Maple Creek to incurring no related costs at this time. The Town of Maple Creek resolves to participate in the Water Security Agency Floodplain Mapping Initiative with the understanding that if it is determined that the Town of Maple Creek is financially responsible for upwards to 50% of the cost, that the Town of Maple Creek reevaluate whether or not to proceed.

Carried.

PAYMENTS OF ACCOUNTS

18-MC-378 Hawrylak/Morrow - That, Council approve the accounts totaling \$156,061.57 cheques #8419-8422 as listed on Schedule "A" and accounts totaling \$115,075.89 cheques #8423-8468 as listed on Schedule "C" and the accounts totaling \$2,753.59 cheques #8469-8474 as listed on Schedule "D", and payroll vouchers #3739-3822 as listed on Schedule "B" and forming part of these minutes.

Carried.

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REPORTS OF ADMINISTRATION

- 18-MC-379 Morrow/Elderkin – That, Council accept the Administrator's Report as submitted by Administrator Diane Moss. Carried.

**MUNICIPAL ASSET MANAGEMENT PROGRAMS AND PRACTICES
WORKSHOP**

- 18-MC-380 Elderkin/Morrow – That, Diane Moss, Kerrie Chabot, and Sally Pearce attend the Municipal Asset Management Programs and Practices Workshop in Swift Current to be held November 29, 2018. Carried.

WATER METERS READ ONCE PER YEAR

- 18-MC-381 Morrow/Hawrylak – That, the Town of Maple Creek read water meters once per year in September. Carried.

MASTERCARD LIMIT INCREASED

- 18-MC-382 Rittinger/Elderkin – That, the Mayor's Mastercard limit be increased to \$5,000. Carried.

SECURITY CAMERA

- 18-MC-383 Hawrylak/Morrow – That, we accept quote from Schafer's Electric to install Security Camera equipment. Carried.

SASK ALERT TRAINING

- 18-MC-384 Elderkin/Morrow – That, Kevin Rittinger, Cara Teichroeb, Kerrie Chabot and Sally Pearce attend Sask Alert Training in Maple Creek on October 16, 2018. Carried.

COST SHARE FOR LANDFILL ROAD

- 18-MC-385 Hawrylak/Morrow – That, the Town of Maple Creek and the R.M. of Maple Creek will equally share the cost to repair the Landfill Road. Carried.

UNFINISHED BUSINESS

TENDER GRAVESITES

- 18-MC-386 Rittinger/Teichroeb – That, we advertise to Tender Cemetery Services to hire a contractor to be responsible to supply equipment and labour to open and close grave sites within the Maple Creek Cemetery. Carried.

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SEPA CONFERENCE

- 18-MC-387 Morrow/Hawrylak – That, the Town of Maple Creek authorize seven people to attend SEPA Conference November 4 – 8, 2018 in Saskatoon. Carried.

NEW BUSINESS

DISCRETIONARY USE – 306 HARDER STREET

- 18-MC-388 Rittinger/Elderkin – That, the request for Discretionary use of 306 Harder Street be approved, be read a first time. Carried.
- 18-MC-389 Elderkin/Hawrylak – That, the request for Discretionary use of 306 Harder Street be approved, be read a second time. Carried.
- 18-MC-390 Morrow/Rittinger – That, the request for Discretionary use of 306 Harder Street be approved, be read a third time and hereby adopted. Carried Unanimously.
- 18-MC-391 Hawrylak/Morrow – That, the request for Discretionary use of 306 Harder Street be approved, be read a third time. Carried.

**BYLAW 2018-MC-15 - A BYLAW OF THE TOWN OF MAPLE CREEK IN
THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING
DEBT**

- 18-MC-392 Elderkin/Rittinger – That, Bylaw 2018-MC-15 - A Bylaw of the Town of Maple Creek in the Province of Saskatchewan to Provide for Incurring Debt be read a first time. Carried.
- 18-MC-393 Morrow/Hawrylak – That, Bylaw 2018-MC-15 - A Bylaw of the Town of Maple Creek in the Province of Saskatchewan to Provide for Incurring Debt be read a second time. Carried.
- 18-MC-394 Rittinger/Morrow – That, Bylaw 2018-MC-15 - A Bylaw of the Town of Maple Creek in the Province of Saskatchewan to Provide for Incurring Debt be read a third time and hereby adopted. Carried.
- 18-MC-395 Hawrylak/Morrow – That, Bylaw 2018-MC-15 - A Bylaw of the Town of Maple Creek in the Province of Saskatchewan to Provide for Incurring Debt be read a third time. Carried.

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NORTH LIFT STATION PROJECT

18-MC-396 Elderkin/Rittinger – That, Associated Engineering be contacted to do first phase of North Lift Station project.

Carried.

ADJOURNMENT

18-MC-397 Elderkin – That, the meeting be adjourned. Time 9:30 pm.

Carried.



Mayor
Michelle McKenzie



Administrator
Diane Moss